

**Minutes of the
City Council Meeting
Eagleville City Hall, Eagleville, TN
Thursday, February 25, 2021 – 7:00 PM**

COUNCIL MEMBERS

Mayor Chad Leeman	P	Councilman Chris Hendrix	P
Vice-Mayor Bill Tollett	P	Councilman Ryan Edwards	P
Councilman Brandon Emamalie	P	Councilman Jason Blair	P
Councilman Heath Garner	P		

STAFF

Hellyn Riggins, City Manager	P	Kyle Neal, Officer	A
Phillip Dye, City Recorder	P	Tyler Stokes, Officer	A
Jerri Isom, City Clerk	A	Andrew Koehler, Officer	A
Jimmy Turner, City Attorney	P	Jonathan Armstrong, Interim Chief	P
David Breniser, Police Chief	P	James Ruiz, Fireman	A
Kevin York, Park/Maintenance	A	Kyle Maxwell, Fireman	A

GUESTS

None

ROLL CALL

Roll was called by City Recorder Phillip Dye with a quorum present.

MAYORS WELCOME & CALL TO ORDER

The meeting was called to order at 7:04 p.m. by Mayor Chad Leeman, and is being held in accordance with the Governor's COVID-19 policy on meetings.

INVOCATION

Invocation was offered by Mayor Chad Leeman.

PLEDGE OF ALLIGIANCE

The Pledge of Allegiance was led by Jason Blair.

ADOPTION OF THE AGENDA

Motion for approval:	Councilman Jason Blair
Seconded by:	Vice-Mayor Bill Tollett
Motion Passed:	7-0

CITIZENS INPUT

None

CONSENT AGENDA

- a) **January 28, 2021 City Council Work Session Minutes**
- b) **January 28, 2021 City Council Meeting Minutes**
- c) **Acknowledge Financial Report for January 2021**

Motion for approval:	Councilman Jason Blair
Seconded by:	Councilman Chris Hendrix
Motion Passed:	7-0

DEPARTMENT REPORTS

POLICE

Police Chief David Breniser reported that Officer Koehler has completed field training and is now running solo shifts. He had a big stop on his first shift resulting in a DUI arrest and charges for possession of marijuana and heroin. First and second shifts will now be covered seven days a week. On various days, units will start at 5:00 a.m. for traffic enforcement. The older Ford Explorer has not yet been dismantled due to bad weather. Chief Breniser recognized Corporal Stokes for his quick response time at the fire at 4 Corners. He also recognized the EFD for their efforts in combatting the fire.

FIRE

Fire Chief Jonathan Armstrong reported that over the past month the EFD had responded to 8 MVAs (1 Death), 3 structure fires, 3 fire alarms, 1 brush fire, and 1 vehicle fire. Interviews are underway to replace Firefighter Ruiz. Chief Armstrong has completed the State Fire Instructor Course and is now a TN State Commissioned Fire Instructor. Firefighter Maxwell has begun his yearly In-Service training. EFD continues to partner with the State Fire Marshal's office in the smoke alarm program. Chief Armstrong thanked the volunteers for their hard work and dedication.

LIBRARY

Emailed to Council from Donna Jordan

FINANCIAL

Finance Director Phillip Dye announced that the city had just received its highest sales tax revenue ever for one month, totaling \$86,153.30. We have asked Department Heads to have their budget requests in by March 1. Any requests that Council might want to see implemented should be turned in as well.

CITY MANAGER REPORT

City Manager Hellyn Riggins commended the Police and Fire personnel for how well they worked together during the fire at 4 Corners. The next Municipal Court date will be April 13. The Governor's Order allowing for remote meetings via phone or internet is still active. Ms. Riggins continues to work daily with Public Information Officers and from the Emergency Operations Director on COVID updates. Rutherford County is participating in a COVID-19 Rental Relief Program. Details about the program will be released Monday, March 1 with a program launch date of Monday, March 8. After 80 hours of COVID-19 time off, employees will be required to use their own sick time unless the State provides more funding. Mental Health America of the MidSouth plans to hold a seminar on April 8 for citizens in the area who are caretakers of persons with dementia. Ms. Riggins has been asked by the Chamber to participate in a news article of why Eagleville is so special. We have been asked by RC Emergency Services to turn in any cost related to February's ice and snow storm. If this storm is declared a disaster, we may be eligible for reimbursement.

PLANNING & CODES

City Manager Hellyn Riggins reported that the Design Review Committee met on Feb 1 to review the proposed Grindstone Cowboy coffee shop in a preliminary discussion. The applicants will appear before the Design Review Committee again on March 8. The Board of Zoning Appeals will meet on March 8 to review and application for a parking variance for Grindstone Cowboy. The Planning Commission will meet on March 8 to review the site plan for Grindstone Cowboy. Additionally on the agenda, there will be a request for a subdivision/lot line revision for a lot on Highway 41 A North, and a site plan revision request by Crosslin to have a temporary office at their Lumberyard.

PARKS / MAINTENANCE

City Manager Hellyn Riggins reported that Park Superintendent Kevin York continues to monitor the city and park for maintenance issues. Ms. Riggins will be working with the new Park Board Chairman and the mayor on a solution for our concession stand operations.

STREETS

City Manager Hellyn Riggins reported that we continue to monitor and replace street signs. After the ice and snow storm last week, a local company was hired to salt and plow for us. In the upcoming budget, we will be reviewing the purchase of a plow. The City truck needs to be evaluated for its longevity. It has been showing some signs of electrical issues.

SEWER

City Manager Hellyn Riggins stated that she has asked Will Owen to re-bid the Drip Field in March to have bids in by April.

OLD BUSINESS

**Approve or Deny Ordinance 2021-001 Proposed Revisions to the Zoning Ordinance
{2nd Reading}**

Motion for approval: Councilman Jason Blair
Seconded by: Vice-Mayor Bill Tollett
Motion Passed: 7-0

**Approve or Deny the Hiring of a Construction Manager to Oversee the Construction of
the David W. Rigsby Public Safety Complex**

Motion to Deny: Councilman Heath Garner
Seconded by: Councilman Jason Blair
Motion Passed: 7-0

**Approve or Deny Opting for the Process of Direct Bids for the Construction of the
David W. Rigsby Public Safety Complex**

Motion for approval: Councilman Jason Blair
Seconded by: Councilman Ryan Edwards
Motion Passed: 7-0

**Approve or Deny (1) A Bid Target of \$3,556,269 for the General Constuction of the
David W. Rigsby Public Safety Complex, and (2) An Overall Project Budget of
\$3,907,513 for the David W. Rigsby Public Safety Complex**

Motion for approval of both: Vice-Mayor Bill Tollett
Seconded by: Councilman Chris Hendrix
Motion Passed: 7-0

**Approve or Deny Revised Contract with Architect James Kennon Pertaining to a Fee
Adjustment Increase of Approximately 25%.**

Motion for approval: Councilman Heath Garner
Seconded by: Councilman Chris Hendrix
Motion Passed: 7-0

Approve or Deny City Council/City Manager Retreat to be held at City Hall on March 13, 2021 from 9:00a.m – 1:00 p.m.

Motion for approval:
Seconded by:
Motion Passed:

Councilman Jason Blair
Councilman Chris Hendrix
7-0

NEW BUSINESS

None

CLOSING REMARKS

None

ADJOURNMENT

Motion to adjourn: Mayor Chad Leeman
Motion passed with unanimous “Aye”
The meeting ended at 7:54 p.m.

Approval by:

Mayor Chad Leeman

Phillip Dye, City Recorder

Date minutes were approved: _____