

**Minutes of the
City Council Work Session
Eagleville City Hall, Eagleville, TN
Thursday, February 15, 2024**

- 1) **MAYOR'S WELCOME and CALL TO ORDER** - Mayor Chad Leeman called the meeting to order at 7:00 p.m.
- 2) **ROLL CALL** – City Recorder Christina Rivas called roll.

PRESENT:

Mayor Chad Leeman	Councilman Jason Blair
Vice Mayor Bill Tollett	Councilman Craig Campbell
Councilman Ryan Edwards	Councilman Chris Hendrix

ABSENT:

Councilman Brandon Emamalie

STAFF:

City Manager Hellyn Riggins	City Attorney Stephen Aymett
City Clerk Katy Sanderson	Police Chief David Breniser
Fire Chief Jonathan Armstrong	

- 3) **DISCUSSION**

- a) **RESOLUTION NO. 2024-01 A RESOLUTION TO AMEND THE CITY CHARTER**

- City Manager Hellyn Riggins stated this resolution amends the charter to a three (3) year residency requirement for Council Members.
- The State Legislature is required to approve this change and Ms. Riggins has notified our Legislators that this will be presented. Representative Robert Stevens has assisting Ms. Riggins.
- City Attorney Stephen Aymett stated there was no precedent but case law indicates five (5) years would be too much.
- Attorney Aymett also stated that a durational residential requirement does not violate the state or federal constitutions.
- Mayor Leeman stated that Senator Dawn White helped with figuring out the process to present this resolution to be passed.

- b) **The Receipt of a Non-Matching Grant from Firehouse Subs Public Safety Foundation, Inc. along with the Memo of Understanding – Funding Agreement for an Amount of \$26,061.10 for Extrication Equipment for the Fire Department. (The City Manager will Allocate Funding Upon Receipt.)**

City Manager Hellyn Riggins stated this was to get approval for the City Manager to allocate the funds once received and to pay the seller.

- c) **A contract with Matlock Clements Certified Public Accountants for Fiscal Year 2024-2025 Audit Services in the Amount of \$6,500.00.**

City Manager Hellyn Riggins stated that this is the same company used last year as well as the same price for last year's contract. Ms. Riggins stated they did a great job and recommends moving forward with the new contract.

d) Updates on Annexation of Webb Road.

City Manager Hellyn Riggins stated there are still some steps to be completed before moving forward with the annexation, such as a thirty (30) day notice to be given to the school. Ms. Riggins anticipates this to be completed in March. It will be presented at the March 21 meeting for annexation.

e) Updates on Annexation of areas of College Grove Road, possibly including Road.

City Manager Hellyn Riggins and City Engineer Will Owen met with the College Grove developer and engineer to come up with a plan similar to Webb Road. Hopefully that plan will be completed in April or May. If the Council finds it satisfactory, the City can move forward with the annexation of the road as well.

f) Discussion of Budget Schedule and Finance Updates, as needed.

- City Manager Hellyn Riggins stated that the City will know where we are for the budget by April.
- Mike Walker has been doing a lot to help with the budget.
- Ms. Riggins will be meeting with Will Vaughn from the Park Board next week to discuss needs.
- Ms. Riggins stated work on getting signs for the City Park and the Public Safety Center will continue on this fiscal year's budget.
- Ms. Riggins also requests that any Capital Projects or Improvements the Council would like to see take place next year should be shared with her as soon as possible in order to work them into the budget. For example, if we choose to pave the current Police and Fire Stations once demolished, she needs to know that. Generally, paving tends to be a better price if there are multiple locations to pave versus one place.
- Ms. Riggins stated that it is possible to start putting money away in Capital Projects to be used for future projects if the Council chooses.

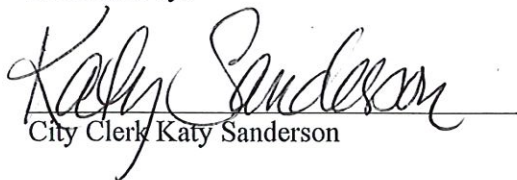
City Manager Hellyn Riggins stated that the meeting schedule for March is different due to Spring Break falling the fourth week of the month. The Work Session and Regular Council meetings will be on consecutive weeks. If the Council chooses, the meetings could be combined to one night.

Ms. Riggins surgery has been scheduled therefore the meeting dates for April will need to be revisited at the March Work Session.

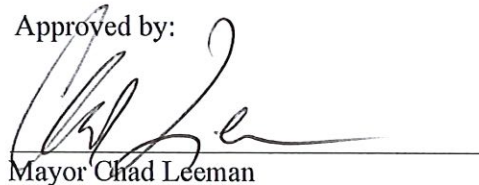
4) ADJOURNMENT

Mayor Leeman confirmed there was no further discussion and adjourned the meeting at 7:12 p.m.

Submitted by:


City Clerk Katy Sanderson

Approved by:


Mayor Chad Leeman

Date minutes approved: March 21, 2024