

**Minutes of the
Combined Meeting of the
Eagleville Planning Commission and Design Review Committee
Eagleville City Hall, Eagleville, TN
Monday, October 25th, 2021 – 6:00pm**

PLANING COMMISSION

Chairman Nick Duke	P
Derrick Lynch	P
Councilman Chris Hendrix	P
Commissioner Darren Shanks	P
Commissioner Greg Fox	A

DESIGN REVIEW COMMITTEE

Chairman Nick Duke	P
Councilman Chris Hendrix	P
Member Phillip Poyner	A
Member Christin Bryant	P
Member Dr. Rena Cron	A

STAFF

Hellyn Riggins, City Manager	P
Vance Lipsey, City Clerk	P

GUESTS

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Chairman Nick Duke.

ROLL CALL

Roll was called by City Clerk, Vance Lipsey, with a quorum present.

APPROVAL OF MINUTES/Other Business

No Minutes

OLD BUSINESS

No Old Business

NEW BUSINESS

Discussion of Design Review Guidelines and Zoning Ordinance as pertaining to outdoor Lighting

City Manager Hellyn Riggins reported that several downtown businesses have installed outdoor lighting. None of the businesses have been before the Design Review Committee nor the Planning Commission for approval. She stated that lighting is one of the items listed in the Design Review Guidelines that must be approved. She also read from the zoning ordinance the definition of a sign, which lights attracting attention can be considered a sign, which are not permitted to flash, blink, flutter, etc.

After much discussion, the combined commission and committee determined what they felt was consistent with the intent of the Zoning Regulations and Design Review Guidelines, and when specifically approved.

Dim white lights shall general be permitted.

Colored lights shall generally be permitted for only the following holidays:

- July 4th – 5 days before and 5 days after
- Halloween - 5 days before and 5 days after
- Christmas – May be erected the Friday after Thanksgiving through January 1.

All permanent lights must be “commercial” grade.

All lights must be off by 9:00 p.m. unless the business stays open later. Then the lights can stay on until the business closes.

CITY MANAGER COMMENTS

No City Manager Comments

ADJOURNMENT

Motion to Adjourn:

Chairman Nick Duke

Seconded by:

Commissioner Derrick Lynch

Motion passed:

5-0

Meeting adjourned at 6:55 p.m.

Vance Lipsey, City Clerk

Approval by:

Chairman Nick Duke

Date minutes were approved: _____