

**Minutes of the  
City Council Meeting  
Eagleville City Hall, Eagleville, TN  
Tuesday, September 19, 2023 – 7:00 PM**

---

**SPECIAL PRESENTATION:**

At 7:00 p.m., Mayor Leeman allowed for a special presentation to the Eagleville Fire Department made by citizens the Sapelak family and Cheryl Mathisen.

Mrs. Sapelak expressed her gratitude to the Eagleville Fire Department and the Rutherford County Emergency Medical Services (EMS) team for their timely response and executions of duties to save the life of her unresponsive son on June 7, 2023. She thanked the following individuals for their efforts:

Jonathan Armstrong – Eagleville Fire Chief    Travis Rohrbach – Rutherford County EMS  
Noah Barrett – Eagleville Fire Department    Russell Bergman – Rutherford County EMS  
Tayton Hudson – Eagleville Fire Department

Ms. Mathisen also expressed her gratitude to Fire Chief Armstrong for his assistance on various occasions. She noted that the investment the City of Eagleville has made in the Eagleville Fire Department "...was well worth it."

Ms. Mathisen stated that Police Chief David Breniser "has gone above and beyond," in providing her assistance. She presented two canvases; one for the fire department and the other for the police department to adorn the new Eagleville Safety Center.

Fire Chief Armstrong and Mayor Leeman thanked Rutherford County EMS for attending this evening.

City Manager Hellyn Riggins thanked the Eagleville Fire Department for their excellence in service to the community.

**1) MAYOR'S WELCOME and CALL TO ORDER**

The meeting was called to order by Mayor Chad Leeman at 7:08 p.m.

**2) ROLL CALL**

Roll was called by City Recorder Christina Rivas

**COUNCIL MEMBERS**

**PRESENT:** Mayor Chad Leeman

**ABSENT:** Councilman Ryan Edwards

Vice Mayor Bill Tollett

Councilman Jason Blair

Councilman Craig Campbell

Councilman Brandon Emamalie

Councilman Chris Hendrix

**STAFF:**

Hellyn Riggins, City Manager

Jonathan Armstrong, Fire Chief

Christina Rivas, City Recorder

David Breniser, Police Chief

Stephen Aymett, City Attorney

3) **INVOCATION/PLEDGE OF ALLEGIANCE**

4) **ADOPTION OF THE AGENDA**

Vice Mayor Tollett moved to approve the adoption of the agenda.

The motion was seconded by Councilman Hendrix.

The motion carried 6-0.

5) **CITIZENS' INPUT**

There were no speakers.

6) **ADOPTION OF THE CONSENT AGENDA**

a) Approval of Minutes -

Work Session – August 22, 2023

Council Meeting – August 22, 2023

b) Financial Report – August 2023 to be delayed until Sales Tax Numbers Available

Councilman Blair moved to adopt the Consent Agenda.

The motion was seconded by Councilman Hendrix.

The motion carried 6-0.

7) **MAYOR AND COUNCIL PRESENTATIONS**

a) Citizen Statement Regarding Fire Personnel – the item was moved to the beginning of the meeting.

8) **DEPARTMENT REPORTS**

Submitted via Council Packet.

9) **CITY MANAGER REPORT**

Submitted via Council Packet.

10) **OLD BUSINESS**

No Old Business.

11) **NEW BUSINESS**

a) **Approve or Deny Ordinance 2023-007 Ordinance Amending Ordinances 2014-07 and 2015-05 to Create a Residential Equivalent Unit (REU) Table Requiring Capacity Fees to be Paid According to Use (Second Reading)**

Councilman Blair moved to approve the item.

The motion was seconded by Councilman Hendrix.

The motion carried 6-0.

- b) **To be Deferred to Next Meeting:** Approve or Deny Interlocal Agreement Between Rutherford County, Tennessee and the City of Eagleville for Building Inspection Services
- c) **Approve or Deny Special Work Session/Retreat to be held September 25, 2023 at 6:00 p.m. at 15430 Highway 99 Regarding Emergency Services**

Councilman Hendrix moved to approve the item.  
The motion was seconded by Councilman Blair.  
The motion carried 6-0.

- d) **Approve or Deny Revised and Updated Contract with Michael Walker for Financial and Other Management Services**

Councilman Hendrix moved to approve the item.  
The motion was seconded by Councilman Campbell.  
The motion carried 6-0.

- e) **Approve or Deny Naming Catherine Sanderson as Assistant City Recorder/City Clerk**

Councilman Hendrix moved to approve the item.  
The motion was seconded by Vice Mayor Tollett  
The motion carried 6-0.

- f) **Approve or Deny Tree Lighting Ceremony to be Held November 26, 2023 at 4:15 p.m. at Eagleville City Hall. Official Tree Lighter: Eagleville School's 2022 Men's Baseball and Women's Softball State Champions**

Councilman Hendrix moved to approve the item.  
The motion was seconded by Vice Mayor Tollett.  
The motion carried 6-0.

- g) **Approve or Deny Christmas Parade to be Held December 9, 2023 at 5:00 p.m. with the Theme of Christmas Past and Present (2022 Theme) and Grand Marshal to be the Eagleville School's 2022 Men's Baseball and Women's Softball State Champions**

Councilman Hendrix moved to approve the item.  
The motion was seconded by Councilman Campbell.  
The motion carried 6-0.

City Manager Hellyn Riggins updated Council regarding the progress of the Fall Festival plans:

- As of this date, there are 130 vendors.
- Proud of staff for their work in measuring Main Street to accommodate the number of booths needed and the creation of a QR code for public convenience.
- Over 60% of the vendors this year were new to the festival.
- The dialog online has been that Eagleville hosts a good event.
- The critique was that directions to the event need to be posted.
  - She noted that would be addressed with the QR Code and on Facebook.
- She welcomed Council to attend.

Discussion ensued regarding the availability of golf carts and refreshments for volunteers.

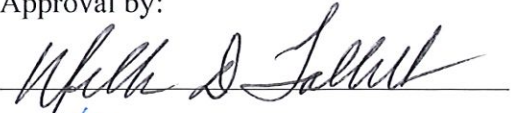
## 12) MAYOR'S AND COUNCIL'S CLOSING REMARKS

No remarks.

## 13) ADJOURNMENT

Mayor Leeman confirmed there was no further business and adjourned the meeting at 7:15 p.m.

Approval by:

  
for Mayor Chad Leeman

  
City Recorder Christina Rivas

Date minutes approved: October 26, 2023