

**Minutes of the
City Council Work Session
Eagleville City Hall, Eagleville, TN
Thursday, March 9, 2023 – 7:00 PM**

COUNCIL MEMBERS

Mayor Chad Leeman	P	Vice-Mayor Bill Tollett	P
Councilman Chris Hendrix	P	Councilman Ryan Edwards	P
Councilman Brandon Emamalie	P	Councilman Jason Blair	A
Councilman Craig Campbell	P		

STAFF

Hellyn Riggins, City Manager	Jonathan Armstrong, Fire Chief
Katy Sanderson, Acting City Recorder	

GUESTS

Rob Mulchan Charlie Waites

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor Chad Leeman.

MAYORS WELCOME

Mayor Leeman welcomed everyone in attendance to the meeting.

ROLL CALL

Roll was called by Acting City Recorder Katy Sanderson with quorum present.
Councilman Emamalie arrived at 7:11 p.m.

DISCUSSION

Discussion of Webb Road PRD Ordinance

City Manager, Hellyn Riggins, stated this document (attached) will be seen at the next meeting for first reading as an attachment in ordinance form. The second reading will be in April. This will set the PRD regulations for the Webb Road development. There are items offered by the developers at a higher standard. The items that are not specific

to Webb Road will later be adopted in the city's Zoning Ordinance to hold new developments to the higher standard. These are the basic and attractive things in the neighborhood.

Grant to Police Department

Ms. Riggins stated that she is proud to announce that Chief Breniser has written and been awarded a grant for a new police vehicle. This grant is for approximately \$70,000 and will not only help purchase the vehicle but also help outfit it as well. There are still things to be done to secure the grant but Chief Breniser will continue to work on this.

Discussion of New City Seal

The mockup of the city seal in the packet (attached) has been through the Design Review Committee as well as the Planning Commission and been approved. The City will own the graphic to use as it wishes. The discussion during the design and approval was the need for an accurate portrayal of what the city represents. This will be voted on at the next meeting.

Councilman Emamalie arrived at 7:11 p.m.

Discussion of Lighting along Highway 99 west of Swamp Road to Intersection of 41A

The Mayor stated that he spoke again with a representative of MTE about the lighting and was told the lights were not going to be as bright on the houses as originally thought. If the city ever wants to get a stoplight at the intersection, there will be above ground poles and wires for that, even if we went underground for lighting. If the Council has any questions, you should reach out to Derrick Lynch or Kevin Lee. The decision on how to move forward will need to be made at the next meeting due to the cost and possible loss of some of the initial investment. Vice Mayor stated if we are going to do the wooden poles and lights we need to complete the project in its entirety. Ms. Riggins will have the vote on the project at the next meeting's agenda.

Update on Public Safety Center – Schedule Groundbreaking Ceremony – Suggested Date April 15, 2023

Ms. Riggins offered the architects and contractor's suggested date of Saturday, April 15th to accommodate schedules. A Monday was suggested by members as a more convenient day. Ms. Riggins said she will speak to the architects and contractors about Monday, April 10th and get back to the Council for approval.

Budget Updates

Ms. Riggins has started working on the budget with department heads and the first reading will be at the April meeting with the second reading in May. Mike Walker and our CPA will continue to work with us through the budget. If a member feels there is something important that needs to be added to the budget, please reach out to Ms. Riggins so she can make any adjustments and additions.

Ordinance 2023-001 Amending City Budget Ordinance

This will be setting the policy to create a Capital Projects Fund and redirect funds into this new account. This means the payments will already be in the bank should something happen. This will also create a capital project fund to put this money into. The actual numbers being transferred will be presented to the Council. Mr. Walker is more than happy to answer any questions any of the Council has. Councilman Edwards asked where the remaining fund balance from this year will come from. Ms. Riggins stated it will come from projections that show accounts already having a surplus and not any operating expenses. She encouraged Councilman Edwards to reach out to Mr. Walker for concise explanations.

Discussion of Alcohol Regulations

A local merchant that currently holds a beer license has asked if they could hold an outdoor event in the lot next to their building. There will need to be a Beer Board meeting convened to approve a special event. The Beer Board will determine if any conditions should be met in order to approve the special event.

Mayors Comments

ADJOURNMENT

Adjourned by Mayor Chad Leeman.
The meeting ended at 7:37 p.m.

Approval by:

Mayor Chad Leeman

Acting City Recorder Katy Sanderson

Date minutes were approved: _____