

**Minutes of the
City Council Meeting
Eagleville City Hall, Eagleville, TN
Tuesday, August 22, 2023 – 7:00 PM
Immediately Following Work Session**

1) MAYOR’S WELCOME and CALL TO ORDER

The meeting was called to order by Mayor Chad Leeman at 7:50 p.m.

2) ROLL CALL

Roll was called by Acting City Recorder, Katy Sanderson.

COUNCIL MEMBERS

PRESENT: Mayor Chad Leeman	ABSENT: Councilman Craig Campbell
Vice-Mayor Bill Tollett	Councilman Ryan Edwards
Councilman Jason Blair	
Councilman Brandon Emamalie	
Councilman Chris Hendrix	

3) INVOCATION/PLEDGE OF ALLEGIANCE

4) ADOPTION OF THE AGENDA

Vice Mayor Tollett moved to approve the adoption of the agenda. The motion was seconded by Councilman Hendrix. The motion carried 5-0.

5) CITIZENS’ INPUT

There were no speakers.

6) ADOPTION OF THE CONSENT AGENDA

Prior to adopting the agenda, Financial Consultant, Mike Walker presented his report.

It was confirmed that Council had received the 2022-2023 Fiscal Year End Report.

Mr. Walker summarized that at year end:

- General Fund expenses totaled \$1,938,000.
- Revenue totaled \$1,920,000 resulting in a deficit of \$17,486.
- \$655,000 was transferred to implement capital projects.
- The approved budget at the beginning of the fiscal year, reflected a deficit in excess of \$400,000.

Mr. Walker noted the gains that were achieved in the reduction of the deficit. He emphasized that a capital budget had been established along with funding for emergency services.

Mr. Walker stated that while the budget had not yet been audited, the fund balance is \$2,154,000, which is well above the minimum target of \$1.5M.

Mr. Walker explained that a Fund Balance was unreserved funds and noted the following:

- Assists with cash flow.
- Is a plus for when the City is seeking a loan.
- Similar to a savings account though the funds are not encumbered in the coming fiscal year.

Mr. Walker recommended exercising a conservative approach to the fund until the end of the fiscal year, in order to keep the fund healthy and able to be used when needed.

City Manager Hellyn Riggins congratulated Council on the work it took to create a strong reserve fund.

Mr. Walker stated that the operating budget for the coming fiscal year is \$1,762,000. He noted that the fund balance is greater than the operating budget which made for a strong financial position.

- a. Approval of Minutes:
 - Work Session – July 10, 2023
 - Council Meeting – July 27, 2023
- b. Financial Report – End of Year
- c. Financial Report – July 2023 (if available)

Councilman Emamalie moved to approve the adoption of the Consent Agenda. The motion was seconded by Vice Mayor Tollett. The motion carried 5-0.

7) **MAYOR AND COUNCIL PRESENTATIONS**

No presentations.

8) **DEPARTMENT REPORTS**

Submitted via Council Packet.

9) **CITY MANAGER REPORT**

City Manager Hellyn Riggins noted that Council would be meeting on the first and third Tuesdays in September. She drew their attention to the fact that the Work Session would be held September 5, the Tuesday after Labor Day and requested that they consider whether a quorum would be present for the meeting post the holiday.

10) **OLD BUSINESS**

No Old Business.

11) **NEW BUSINESS**

- a) **Approve or Deny Mayor Leeman to Approach State Legislators Regarding Charter Changes – Resolution 2023-009 to Proceed to Legislature**

The item was amended to read: Approve or Deny Mayor Leeman or his designee to Approach State Legislators Regarding Charter Changes – Resolution 2023-009 to Proceed to Legislature.

Vice Mayor Tollett moved to approve the item, seconded by Councilman Hendrix. The Motion carried 5-0.

- b) **Approve or Deny Emergency Repair to Cheatham Springs Road Not to Exceed \$6000.00**
Councilman Hendrix moved to approve the item, seconded by Councilman Emamalie. The Motion carried 5-0
- c) **Approve or Deny Resolution 2023-010 Resolution Authorizing and Providing for the Incurrence of Indebtedness of the Purpose of Providing a Portion of the Cost of Acquiring, Constructing, Enlarging, Improving, and/or Extending its Public Safety Building Facility to Serve an Area Lawfully Within its Jurisdiction to Serve**
Councilman Hendrix moved to approve the item, seconded by Councilman Emamalie. The Motion carried 5-0
- d) **Approve or Deny Referral of Ordinance to Planning Commission for Review - Ordinance 2023-006 Request by KZO Franklin Properties, LLC for Annexation of Three Properties (Map 120, Parcels 23.03, 23.10, 23.12)**
Vice Mayor Tollett moved to approve the item, seconded by Councilman Hendrix. The Motion carried 5-0
- e) **Approve or Deny Ordinance 2023-007 Ordinance Amending Ordinances 2014-07 and 2015-05 to Create a Residential Equivalent Unit (REU) Table Requiring Capacity Fees to be Paid According to Use (First Reading)**
Councilman Hendrix moved to approve the item, seconded by Councilman Emamalie. The Motion carried 5-0.
- f) **Approve or Deny Interlocal Agreement Between Rutherford County, Tennessee and the City of Eagleville Regarding Medical Response by Eagleville Fire and Rescue Department**
The item was amended to read: Approve or Deny Interlocal Agreement Between Rutherford County, Tennessee and the City of Eagleville Regarding Medical Response by Eagleville Fire and Rescue Department subject to the final approval of the City Attorney.

Councilman Blair moved to approve the item, seconded by Vice Mayor Tollett. The Motion carried 5-0.
- g) **Approve or Deny Interlocal Agreement Between Rutherford County, Tennessee and the City of Eagleville for Building Inspection Services**
Vice Mayor Tollett moved to defer the item to the September 19, 2023 Council Meeting. The motion was seconded by Councilman Hendrix. The Motion carried 5-0.

12) MAYOR'S AND COUNCIL'S CLOSING REMARKS

Vice Mayor Tollett noted that the City Park has never looked better.

Vice Mayor Tollett stated that constituents had requested that the City research the cost to contract police services with Rutherford County. He expressed that he has and continues to advocate for the Eagleville Police Department.

It was noted that a study had been conducted in the past and was found to be too expensive, however a study had not been conducted in the past five years.

Council directed the City Manager to conduct the research. City Manager Hellyn Riggins stated that she would do so, preferably with the assistance of Financial Consultant Mike Walker. It was noted that due to Mr. Walker's schedule, the item could be delayed.

13) ADJOURNMENT

Mayor Leeman confirmed there was no further business and adjourned the meeting at 8:06 p.m.

Approval by:

Mayor Chad Leeman

City Recorder Christina Rivas

Date minutes approved: _____