

**Minutes of the
City Council Meeting
Eagleville City Hall, Eagleville, TN
Tuesday, August 23, 2022**

COUNCIL MEMBERS

Mayor Chad Leeman	P	Councilman Chris Hendrix	A
Vice-Mayor Bill Tollett	P	Councilman Heath Garner	P
Councilman Ryan Edwards	P	Councilman Brandon Emamalie	P
Councilman Jason Blair	P		

STAFF

Hellyn Riggins, City Manager	P	Jonathan Armstrong, Fire Chief	P
Katy Sanderson, Acting Recorder	P	Sargeant Tyler Stokes	P
Kyle Maxwell, Firefighter	P	Noah Barrett, Firefighter	P
Tayton Hudson, Firefighter	P	Steven Aymett, City Attorney	P

GUESTS

Friends and family members of the new firefighters

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor Chad Leeman.

ROLL CALL

Roll was called by Katy Sanderson, Acting City Recorder, with a quorum present.

MAYORS WELCOME

Mayor Leeman welcomed everyone in attendance to the meeting.

INVOCATION

Invocation was offered by Mayor Chad Leeman.

PLEDGE OF ALLIGIANCE

The Pledge of Allegiance was led by Councilman Jason Blair.

ADOPTION OF THE AGENDA

Councilman Blair moved to adopt the agenda, seconded by Vice Mayor Tollett.
Motion passed: 6-0

CITIZEN INPUT

No speaker

ADOPTION OF THE CONSENT AGENDA

- a. Approval of Minutes
 - Special Council Meeting – July 14, 2022
 - Work Session – July 14, 2022
 - Council Meeting – July 28, 2022
- b. Financial Report – No Reports until 2021/2022 FY Books Closed

Councilman Garner moved to adopt the consent agenda, seconded by Councilman Blair.
Motion passed: 6-0

MAYOR AND COUNCIL PRESENTATIONS

DEPARTMENT REPORTS

FIRE

Chief Jonathan Armstrong reported statistics from end of April through today, which included 14 total calls. Chief Armstrong announced that for the first time in Eagleville history our Fire Service response will begin to run 24 hours a day. The new firefighters, Sergeant Noah Barrett and Sergeant Tayton Hudson were introduced to the Mayor and Council. Chief Armstrong thanked the Mayor, Council and City Manager for support to make this possible.

POLICE

Sergeant Tyler Stokes had nothing to report. The Mayor and several Councilman thanked him and the police force for directing school traffic. City Manager Hellyn Riggins stated at the next meeting the Council will meet the new police officer who is currently training under Sergeant Stokes.

PARKS / MAINTENANCE

No Report

LIBRARY

Library report is in the packet as they will no longer be sending someone to meetings.

FINANCIAL

City Manager Hellyn Riggins reported that sales tax has not been reported to us at this time but she will email and include it in next month's report. Ms. Riggins is continuing to work with the CPA as well as the one performing our audit. Final numbers will come once the audit is complete.

CITY MANAGER REPORT

City Manager Hellyn Riggins reported that Municipal Court went well again this month and we are continuing to monitor. Ms. Riggins reminded that it is time for her yearly evaluation. We are continuing to make progress with our IT provider. Photos have been taken and will be added to our new website. Council photos will be used from the current site unless someone requests otherwise. George Davis, of USDA, reached out and told Ms. Riggins that sometime this week we should be getting a letter stating he is going to allow us to go out for bid. Ms. Riggins then requested the USDA approve the architect's contract in order for them to release the bid documents. The revision to the contract with the Architect is on the docket for approval subject to review and approval of the City Manager and City Attorney. We won't be able to put out the bid documents until the revisions are done to USDA specifications and approved. Ms. Riggins spoke with the Bond Council about the bids. The Bond Council is preparing the requested proposals to present to the banks. They have standard banks to send to but also wants the list of banks we are interested in. She is preparing the letters for the lock in rate to be good for 60 days or the bank's best proposal. Some banks may not want to lock in the rate for that long, hence the best proposal option. We are borrowing \$3.7 million because the amount paid for the property cannot go into this part of the loan. Once the building is complete we can add this to our USDA loan. Until then, we will continue to pay on this interest only loan for the property with Wilson Bank & Trust. We are going to wait 30 days to put this out because we are waiting on a bit more information and the architect's contract. Ms. Riggins stated that she, the Mayor and Councilman Blair met with a possible candidate for the Finance Director position. A second meeting has been scheduled with the candidate next week. Ms. Riggins will be in a risk symposium for the rest of the week that will earn her 8 credits toward her CMFO designation. She will continue to work on her hours for her designations and license as a planner. Ms. Riggins continues to work with Land Pro on the rental house and will soon get with the rental company to work on the next steps toward getting it rented. Reminder of important dates for September.

Fall Festival is coming along nicely with vendors. Volunteer efforts discussed. Further discussion with the council about the financing on the Public Safety Facility took place.

PLANNING

City Manager Hellyn Riggins explained the process with issuing and approving permits. While only 2 building permits were issued, reviewing the information is a time consuming process. Each permit requires issuing multiple smaller permits and submission to the county, as well as approval with FEMA and other agencies.

SEWER

City Manager Hellyn Riggins reported that Las Fiestas is having the grease trap issues solved and will be adding another grease trap and will be emptying the miniature grease trap outside daily. One more drip field bill will be coming in and it is \$23,000 less than the bid so nothing will come out of pocket.

STREETS

City Manager Hellyn Riggins stated that the traffic light is now fixed however there may need to be an adjustment and it is being monitored. Repair for Hillcrest and Spring Street on the culvert is complete.

ENGINEERING

No Report

OLD BUSINESS

None

NEW BUSINESS

Approve or Deny Revised Contract with The Architect Workshop Subject to the Review and approval of the City Manager and City Attorney, and USDA.

Motion to Approve: Councilman Garner

Seconded by: Councilman Blair

Motion Passed: 6-0

Approve or Deny Resolution 2022-005 A Resolution to Adopt the 2022 Revision of the Rutherford County Hazard Mitigation Plan.

Motion to Approve: Councilman Garner

Seconded by: Vice Mayor Tollett

Motion Passed: 6-0

Approve or Deny Request for funding to assist the Merchant's Association with Events with a total request of \$1000.00.

Motion to Approve: Councilman Blair

Seconded by: Vice Mayor Tollett

Motion Passed: 6-0

Further discussion on how the money should be spent took place.

Approve or Deny Dumpster Rental for Electronics to be Held on Saturday, October 15 with time to be set by Council.

Motion to Approve: Councilman Blair

Seconded by: Councilman Garner

Motion Passed: 6-0

CLOSING REMARKS

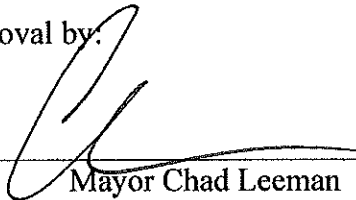
ADJOURNMENT

Motion to adjourn: Mayor Chad Leeman

Motion passed with unanimous "Aye"

The meeting ended at 7:50 p.m.

Approval by:



Mayor Chad Leeman



Katy Sanderson, Acting City Recorder

Date minutes were approved: 9/20/22