



EAGLEVILLE CITY COUNCIL
***AMENDED WORK SESSION AGENDA**

Eagleville City Hall
Tuesday, August 12, 2025

108 South Main Street
7:00 p.m.

Prior to meeting, please silence all electronic devices.

- 1) **MAYORS WELCOME and CALL TO ORDER** – Mayor Chad Leeman
- 2) **ROLL CALL** – City Recorder Christina Rivas
- 3) **DISCUSSION**
- 4) **NEW BUSINESS**
 - a. Review/Presentation of Year End Finances by Mike Walker
 - b. Discussion of City Well
 - c. Discussion of Resolution 2025-004 – A resolution authorizing the City Manager to move the General and Street Aid Fund accounts to Volunteer Bank.
 - d. Discussion of Resolution 2025-005 Appointment of City Judge with a term to expire January 2027.
 - *e. Discussion of Traffic Study
 - f. Discussion to amend the Regular Council Meeting minutes dated February 27, 2025
 - g. Discussion of ORDINANCE NO. 2025-008 DELETING ORDINANCES 2023-007, 2017-001, 2015-005, 2014-08 AND 2025-002, RATES AND FEES FOR SANITARY SEWER SERVICE AND REPLACING WITH ORDINANCE 2025-008, AMENDING MINIMUM BILLING (Second Reading)
 - h. Discussion of 250 America Celebration
 - i. Discussion of Municipal Parking Lot
 - j. Discussion of Paving at New Town Subdivision
- 5) **ADJOURNMENT**

Item 4a

Presentation of Year End Finances

CITY OF EAGLEVILLE, TENNESSEE
BUDGET SUMMARY - ALL FUNDS

	2023-2024 Actual	2024-2025 Budget	2024-2025 Actual	2024-2025 Over Under)	2025-2026 Budget
GENERAL FUND					
Revenues	\$ 1,856,064	\$ 1,808,436	\$ 1,968,328	\$ 159,892	\$ 1,901,870
Expenditures	1,781,054	2,058,446	1,880,635	(177,811)	1,895,053
Net Change	\$ 75,009	\$ (250,010)	\$ 87,694	\$ 337,703	\$ 6,817
Fund Balance (Beginning)	\$ 2,154,463	\$ 2,229,472	\$ 2,229,472	\$ -	\$ 2,317,166
Fund Balance (Ending)	\$ 2,229,472	\$ 1,979,463	\$ 2,317,166	\$ -	\$ 2,323,983
STATE STREET AID FUND					
Revenues	\$ 32,341	\$ 32,300	\$ 37,069	\$ 4,769	\$ 33,000
Expenditures	45,798	221,027	36,072	(184,956)	274,800
Revenues over Expenditures	(13,458)	(188,727)	997	189,724	(241,800)
Transfer from General Fund	120,000	50,000	50,000	-	50,000
Net Change	\$ 106,542	\$ (138,727)	\$ 50,997	\$ 189,724	\$ (191,800)
Fund Balance (Beginning)	\$ 172,437	\$ 208,979	\$ 208,979	\$ -	\$ 259,976
Fund Balance (Ending)	\$ 208,979	\$ 70,252	\$ 259,976	\$ -	\$ 68,176
CAPITAL PROJECTS FUND					
Revenues	\$ 4,029,794	\$ 7,529,700	\$ 7,554,974	\$ 25,274	\$ 1,205,000
Expenditures	4,657,206	8,026,194	7,611,023	(415,171)	1,496,230
Revenues over Expenditures	(627,412)	(496,494)	(56,049)	440,445	(291,230)
Transfer from Other Sources	134,350	166,672	166,672	-	-
Net Change	\$ (493,062)	\$ (329,822)	\$ 110,623	\$ 440,445	\$ (291,230)
Fund Balance (Beginning)	\$ 749,044	\$ 255,982	\$ 255,982	\$ -	\$ 366,605
Fund Balance (Ending)	\$ 255,982	\$ (73,840)	\$ 366,605	\$ -	\$ 75,375
DEBT SERVICE FUND					
Revenues	\$ 808	\$ 8,000	\$ 8,322	\$ 322	\$ 5,000
Expenditures	16,371	16,371	16,371	-	282,397
Revenues over Expenditures	(15,563)	(8,371)	(8,049)	322	(277,397)
Transfer from General Fund	232,000	239,000	239,000	-	204,000
Net Change	\$ 216,437	\$ 230,629	\$ 230,951	\$ 322	\$ (73,397)
Fund Balance (Beginning)	\$ -	\$ 216,437	\$ 216,437	\$ -	\$ 447,388
Fund Balance (Ending)	\$ 216,437	\$ 447,066	\$ 447,388	\$ -	\$ 373,991
SEWER FUND					
Operating Income	\$ 227,405	\$ 218,200	\$ 226,235	\$ 8,035	\$ 234,200
Operating Expenses	167,526	173,340	185,395	12,055	196,500
Operating Income (Loss)	59,879	44,860	40,840	(4,020)	37,700
Non-Operating Income (Expenses)	(23,473)	(26,094)	(11,588)	14,506	(12,248)
Other Income	3,500	182,000	53,543	(128,457)	311,000
Net Change	\$ 39,906	\$ 200,766	\$ 82,795	\$ (117,971)	\$ 336,452
Net Position (Beginning)	\$ 2,298,805	\$ 2,338,711	\$ 2,338,711	\$ -	\$ 2,421,505
Net Position (Ending)	\$ 2,338,711	\$ 2,539,477	\$ 2,421,505	\$ -	\$ 2,757,957

**CITY OF EAGLEVILLE, TENNESSEE
GENERAL FUND - SUMMARY**

	2023-2024 Actual	2024-2025 Budget	2024-2025 Actual	2024-2025 Over (Under)	2025-2026 Budget
REVENUES					
Local Taxes	\$ 1,442,592	\$ 1,394,298	\$ 1,554,822	\$ 160,524	\$ 1,458,935
Licenses, Fees & Permits	16,860	20,860	41,741	20,881	43,200
Intergovernmental Revenue	175,779	173,378	198,083	24,705	196,060
Parks & Recreation	23,455	22,000	22,245	245	23,225
Fines & Penalties	39,438	70,000	28,008	(41,992)	46,000
Other Revenue	157,940	127,900	123,430	(4,470)	134,450
TOTAL REVENUES	\$ 1,856,064	\$ 1,808,436	\$ 1,968,328	\$ 159,892	\$ 1,901,870
EXPENDITURES					
General Government	\$ 541,145	\$ 597,354	\$ 585,873	\$ (11,481)	\$ 580,049
Police	249,990	396,114	298,664	(97,450)	409,490
Fire	403,431	487,765	439,137	(48,628)	521,876
Parks & Recreation	100,138	121,541	101,289	(20,252)	129,638
Transfer to State Street Aid Fund	120,000	50,000	50,000	-	50,000
Transfer to Debt Service Fund	232,000	239,000	239,000	-	204,000
Transfer to Capital Projects Fund	134,350	166,672	166,672	-	-
TOTAL EXPENDITURES	\$ 1,781,054	\$ 2,058,446	\$ 1,880,635	\$ (177,811)	\$ 1,895,053
NET CHANGE	\$ 75,009	\$ (250,010)	\$ 87,694	\$ 337,703	\$ 6,817
FUND BALANCE					
Beginning (July 1)	\$ 2,154,463	\$ 2,229,472	\$ 2,229,472		\$ 2,317,166
Ending (June 30)	\$ 2,229,472	\$ 1,979,463	\$ 2,317,166		\$ 2,323,983

**CITY OF EAGLEVILLE, TENNESSEE
ADOPTED AMENDMENT
FY 2024-2025 BUDGET ORDINANCE**

	Original Budget	Adjustment Amount	Amended Budget
General Fund - Increased Expenditures			
General Government - Impact Fee Report	\$ 1,806,844	\$ 29,930	\$ 1,836,774
Transfer from General Fund to Capital Projects Fund			
Parks - City Limits & Park Entrance Signs, Electrical & Light Repairs, Fencing, Concrete Ramp, Etc.	\$ -	\$ 83,298	\$ 83,298
General Government - Security Cameras, Portable Radios, Scanner, Etc. (to be purchased in FY 2026)	-	10,000	10,000
Police-Radar Detection Poles (to be purchased in FY 2026)	-	10,280	10,280
Fire - Rehab of Engine/Pumper Truck	-	7,094	7,094
Sidewalks-TDOT Tap Grant Match (to be spent in FY 26)	-	56,000	56,000
Total	\$ -	\$ 166,672	\$ 166,672
Transfer from General Fund to Debt Service Fund			
Reserve/Cashflow for Public Safety Center Debt Service	\$ 184,000	\$ 55,000	\$ 239,000
Total	\$ 184,000	\$ 55,000	\$ 239,000
Capital Projects Fund - Increased Expenditures			
PSC - Payoff of Interim Taxable & Tax-Exempt Financing	\$ -	\$ 5,913,971	\$ 5,913,971
Total Budget Amendment	\$ 1,990,844	\$ 6,165,573	\$ 8,156,417

CITY OF EAGLEVILLE, TENNESSEE
FOR THE YEAR ENDED JUNE 30, 2025



Waycaster, CPA LLC

To the City Council
City of Eagleville, Tennessee

Please accept this letter as a summary of the City's activity for the year ended June 30, 2025.

- The General Fund had \$2,225,908 in cash at June 30th. Even after transfers of \$455,672, the General Fund is able to report a profit of \$87,694. Department spending is as follows: General Government \$585,873, Police \$298,665, Fire \$439,136, and Parks \$101,289.
- The overall revenues of the General Fund were \$1,968,328, while total expenditures were \$1,880,634.
- The budgeted revenues for the year were \$1,808,436, the Fund exceeded this by \$159,892. The largest contributors of this are local option sales tax coming in at \$135,528 higher and building permits coming in at \$18,828 higher. All departments are underbudget. General government used 98% of its budget, Police 75%, Fire 90%, and Parks 83%.
- Below is a table detailing the fund balance of the General Fund at year-end:

General Fund

Fund Balance - Beginning	\$ 2,229,472.00
Add: Revenues	\$ 1,968,328.00
Less: Expenses	\$ (1,880,634.00)
Fund Balance - Ending	\$ 2,317,166.00
Recommended Minimum Balance	\$ 1,500,000.00
Excess Fund Balance	\$ 817,166.00

- The Sewer Fund had \$748,328 at year-end. The Fund ends the year with an operating profit of \$40,840 and a net profit of \$82,795. Sewer billings for the year were \$220,426. Depreciation expense totaled \$86,505. Capacity fees of \$28,500 were received, in addition to TDEC grant proceeds of \$25,043. Interest earnings totaled \$26,519. The two loans of the fund were reduced by \$33,125.
- At year-end, the State Street Aid Fund had a cash balance of \$328,406. Interest earnings totaled \$8,514 from the LGIP. The Fund ended the year with a profit of \$50,997, of which \$50,000 is General Fund transfers. Gas taxes totaled \$28,555, up from \$28,313 in the prior year.
- The Capital Projects Fund has \$370,891 at year-end. The Fund ended the year with a profit of \$110,623, of which \$166,672 is General Fund transfers. Interest earnings totaled \$13,283. Besides the successful completion of the PSC, the Fund has paid for police, parks, and fire capital outlay.
- The Debt service fund currently has \$447,388.42 in cash available. The Fund ended the year with a profit of \$230,951, of which \$239,000 is General Fund transfers. LGIP earnings totaled \$8,322.

Thank you,
Cassie Edrington, MPA

Waycaster, CPA LLC

To the City Council
City of Eagleville, Tennessee
Eagleville, Tennessee

The accompanying financial statements of the City of Eagleville, Tennessee for the year ended were not subjected to an audit, review, or compilation engagement by us and we do not express an opinion, a conclusion, nor provide any assurance on them.

August 6, 2025

City of Eagleville
Balance Sheet
As of June 30, 2025

	Jun 30, 25
ASSETS	
Current Assets	
Checking/Savings	
Apex Bank - CD	200,000.00
LGIP - General Fund	1,283,324.24
100 · Petty Cash	250.00
104 · US Bank Checking	739,971.96
116 · Apex Bank - General Fund	2,361.37
Total Checking/Savings	2,225,907.57
Other Current Assets	
122 - State/Local Taxes Recv.	143,105.31
123 - Miscellaneous Accts Rec	20,258.00
126 - Prop. Taxes Rec-Curr Yr	221,831.24
AFDA Property Taxes	-3,496.41
Due from Capital Projects Fund	4,285.00
Prepaid Expenses	22,847.75
124 · Lease Receivable	48,795.34
125 · Lease Receivable - Interest	357.70
135 · Due from Sewer Fund	-10,203.20
Total Other Current Assets	447,780.73
Total Current Assets	2,673,688.30
TOTAL ASSETS	2,673,688.30
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
211 - Accounts Payable Accrual	65,461.64
215 - Due to Street Aid Fund	2,264.25
220 - Accrued Wages	28,345.58
221 - Payroll Liabilities	-595.82
230 - Deferred Property Tax Rev	218,334.83
224 · Retirement	341.78
233 · Lease Deferred Inflow	41,822.43
239 · Due to State - Litigation Tax	20.25
243 · E-Ticketing	527.98
Total Other Current Liabilities	356,522.92
Total Current Liabilities	356,522.92
Total Liabilities	356,522.92
Equity	
350 - Fund Balance	2,229,471.78
Net Income	87,693.60
Total Equity	2,317,165.38
TOTAL LIABILITIES & EQUITY	2,673,688.30

City of Eagleville
Profit & Loss
 July 2024 through June 2025

Jul '24 - Jun 25

Income	
Fines & Fees	
32615 · Planning Dept. Fees	2,200.00
32616 · CC Processing Fees	449.43
35110 · City Court Fines & Costs	28,007.53
Total Fines & Fees	<u>30,656.96</u>
Fire Dept. Income	
34260 · Fire Dept Donations	1,708.37
Total Fire Dept. Income	<u>1,708.37</u>
Interest Income	
36100 · Interest Gen. Fund Svgs	27,122.36
36101 · Interest Income - CD	9,163.00
Total Interest Income	<u>36,285.36</u>
Intergovernmental Revenue	
33100 · Police Salary Supplement	800.00
33101 · TSHO Grant	7,989.56
33102 · Ruth. Co Fire Dept Grant	80,000.00
33320 · TVA n Lieu of Tax	9,876.96
33500 · State of TN-Telecomm.STG	725.40
33510 · State of TN-Sales Tax	102,332.55
33530 · State of TN-Beer Tax	155.50
33552 · St of TN-Cty St/Trans	1,384.75
33558 · State Trans. & Modernization	467.86
33593 · Excise Tax	1,363.73
33700 · State of TN Sport Betting	1,776.29
Total Intergovernmental Revenue	<u>206,872.60</u>
License & Permits	
32600 · Business License	240.00
32610 · Building Permits	38,828.10
32620 · Beer Permits	472.84
Total License & Permits	<u>39,540.94</u>
Local Taxes	
31100 · Property Tax	204,431.63
31200 · Property Taxes-Pr. Years	4,257.93
31300 · Tax Penalty & Interest	1,399.05
31600 · Rutherford Co Sales Tax	1,197,527.83
31800 · Business Taxes	66,112.93
31980 · Liquor by Drink Tax	38,683.65
31990 · Local Beer Tax	42,408.76
Total Local Taxes	<u>1,554,821.78</u>
Misc. Revenues	
34621 - Donations Police	1,000.00
36211 - Rent - House	19,411.00
36000 · Misc. Income	1,866.86
36200 · Chamber of Commerce Rent	6,000.00

City of Eagleville
Profit & Loss
July 2024 through June 2025

	<u>Jul '24 - Jun 25</u>
36210 · Rental Income	40,919.56
36240 · Dividends & Reimbursements	5,894.62
36330 · Sales of Assets	
36331 - Sale of Drug Assets	1,105.00
Total 36330 · Sales of Assets	<u>1,105.00</u>
Total Misc. Revenues	76,197.04
Parks & Recreation Revenue	
34724 · Ballpark Fence Banners	3,150.00
34725 · Conc. Stand Income	500.00
34726 · Ball Sign-up Fees	4,970.00
34727 · Pavilion & Field Rent	475.00
34728 · Booth Fees	650.00
34729 · Event Sponsorships	12,500.00
Total Parks & Recreation Revenue	<u>22,245.00</u>
Total Income	<u>1,968,328.05</u>
Gross Profit	1,968,328.05

City of Eagleville
Profit & Loss
July 2024 through June 2025

Jul '24 - Jun 25

Expense

41000 · General Gov.

111 - City Recorder	53,856.93
112 - Overtime Pay	231.84
113 - City Manager	96,280.08
114- Salaries -City Clerk	53,580.80
140 - Retirement	14,813.53
141 - Payroll Taxes	15,032.22
142 - Insurance	22,396.14
146 - Workman's Comp	6,125.00
147 - Unemployment Tax	74.90
211 - Postage	928.08
230 - Dues	2,222.71
231 - Legal Notices / Ads	1,786.37
241 - Electricity	6,939.33
242 - Water	293.79
244 - Natural Gas	2,686.06
245 - Telephone & Internet	5,187.16
250 - Professional Services	65,930.00
251 - City Judge Fee	1,500.00
252 - Attorney Fees	25,260.00
253 - Accounting Fees	27,246.00
254 - Engineering	22,983.05
256 - Audit Fees	6,500.00
257 - Planning / Zoning	299.65
258 - House - Lease Expenses	9,693.41
261 - Repair & Maint Vehicle	267.07
280 - Staff - day trips	668.96
282 - City Council Travel	405.73
295 - Trash pickup	848.92
299 - Miscellaneous	1,357.74
310 - Office Supplies	2,580.55
331 - Fuel - Vehicle	1,475.46
415 - Pers. Prop. Audit Costs	42.00
454 - Sewer	2,208.84
471 - Economic Development	7,400.00
510 - Insurance/ Bonds	24,665.00
531 - Copier Lease / New Equip.	2,838.31
534 - Cleaning/Janitorial	2,995.96
535 - Facility & Grounds R&M	2,148.61
536 - Parts/Supplies	518.30
538 - Library Grant	37,726.00
539- Building Inspections	5,549.60
541 - Re-appraisal Fees	6,017.00
548 - Mayor's Discretionary Acc	635.51

City of Eagleville
Profit & Loss
July 2024 through June 2025

	<u>Jul '24 - Jun 25</u>
555 - Credit Card Fee	632.73
556 - Bank Fees - Other	492.41
562 - Tech - Annual Maint	18,882.37
563 - Tech - Hardware & Softwar	0.00
565 - Beautification	466.00
619 - Technology	1,258.77
540 - Schools - Liquor Tax Pass Thru	19,123.20
546 - 546 - Staff Mtgs/Confer	638.78
564 - Storage	900.00
568 - Property Tax Fees	<u>1,282.05</u>
Total 41000 - General Gov.	585,872.92

City of Eagleville
Profit & Loss
July 2024 through June 2025

Jul '24 - Jun 25

Expense

42100 · Police Dept.	
111 - Salaries - Police Chief	73,868.08
113 - Hourly Pay	101,141.09
140 - Retirement	12,694.99
141 - Payroll Taxes	12,031.73
142 - Insurance	23,669.60
146 - Workman's Comp	6,200.00
147 - Unemployment Tax	80.58
148 - Police Training	419.68
211 - Postage	5.25
230 - Dues	2,497.23
241 - Electricity	1,903.75
242- Water	246.83
244 - Natural Gas	290.87
245 - Telephone & Internet	3,973.89
261 - Vehicle Expense	1,895.70
266 - Facility Repair & Maint	2,003.64
280 - Travel	393.57
295 - Trash Pickup	322.16
296 - Telecom	120.15
299 - Miscellaneous	96.80
300 - Supplies	4,872.94
301 - Cell phones & Air Cards	3,201.22
312 - Equipment	2,589.34
326 - Clothing	1,525.00
331 - Vehicle Fuel	4,109.73
454 - Sewer	43.58
510 - Insurance	13,420.00
562 - Tech - Annual Maint	1,090.49
618 - New Hire Cost	10,538.29
619 - Technology	4,521.28
765 - TSHO Grant	8,097.53
780 - State Salary Supplement	800.00
Total 42100 · Police Dept.	<u>298,664.99</u>

City of Eagleville
Profit & Loss
July 2024 through June 2025

Jul '24 - Jun 25

Expense

42200 · Fire Dept.

111 - Salaries - Fire Chief	72,711.08
113 - Salaries - Fire Hourly	151,820.29
140 - Retirement	16,274.18
141 - Payroll Taxes	17,065.59
142 - Insurance	17,399.54
146 - Workman's Comp	7,700.00
147 -Unemployment Tax	79.27
148 - Training	1,636.49
162 - Incentive Program	15,963.12
230 - Dues	363.94
231 - Advertising / Promotion	371.00
241 - Electricity	7,330.23
242 - Water	628.30
244 - Natural Gas	2,692.63
245 - Telephone & Internet	2,863.77
261 - R & M - Veh & Equip	30,522.83
266 - Facility R & M	1,753.48
280 - Travel	701.71
295 - Trash pickup	322.17
296 - Telecom	120.15
300 - Fire Dept Supplies/ Misc.	1,816.35
320 - Parts & Supplies - Truck	637.42
325 - Turnout/Clothing	8,452.79
326 - Uniform/Clothing	3,730.76
331 - Fire Dept. Fuel	6,241.21
454 - Sewer	199.92
510 - Insurance	27,544.87
562 - Tech - Annual Maint	6,048.59
619 - Technology	5,361.61
621 - Truck & Equip Testing	15,333.09
623 - Cleaning - Equip/TO	30.98
624 - On Truck Equip	11,856.80
631 - Storage	920.00
636 - Ruth. Co. Emerg. Coord.	854.37
720 - Discretionary (Donation)	1,037.27
900 - Capital Outlay	750.17

Total 42200 · Fire Dept. 439,135.97

City of Eagleville
Profit & Loss
July 2024 through June 2025

Jul '24 - Jun 25

Expense

44400 · Parks & Recreation

111 - Salary -Park/Maint Super,	47,070.40
140 - Retirement	3,420.86
141 - Payroll Taxes	3,443.70
142 - Insurance	7,465.38
146 - Workman's Comp	1,710.00
147 - Unemployment Tax	17.25
241 - Electricity	4,975.51
242 - Water	372.67
245 - Phone	364.30
250 - Professional Services	4,333.32
254 - Mowing	930.04
260 - Maintenance	3,265.92
295 - Trash pickup	975.00
299 - Misc.	37.74
300 - Supplies	1,868.12
312 - Equipment	3,624.38
320 - Concession Stand	462.05
510 - Insurance	3,103.00
583 - Fall Festival	5,948.52
584 - Christmas Events	5,720.41
585 - Summer Events	2,180.00
Total 44400 · Parks & Recreation	101,288.57

City of Eagleville
Profit & Loss
July 2024 through June 2025

	<u>Jul '24 - Jun 25</u>
Expense	
51000 · Other Financing Use	
51621 - Transfer to Street Aid	50,000.00
51630 - Transfer to Debt Servic	239,000.00
51640 - Transfer to Capital Pro	166,672.00
Total 51000 · Other Financing Use	<u>455,672.00</u>
Total Expense	<u>1,880,634.45</u>
Net Income	<u><u>87,693.60</u></u>

City of Eagleville
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
Income				
Fines & Fees				
32615 · Planning Dept. Fees	2,200.00	600.00	1,600.00	366.67%
32616 · CC Processing Fees	449.43	1,600.00	-1,150.57	28.09%
35110 · City Court Fines & Costs	28,007.53	70,000.00	-41,992.47	40.01%
Total Fines & Fees	30,656.96	72,200.00	-41,543.04	42.46%
Fire Dept. Income				
34260 · Fire Dept Donations	1,708.37	0.00	1,708.37	100.0%
Total Fire Dept. Income	1,708.37	0.00	1,708.37	100.0%
Interest Income				
36100 · Interest Gen. Fund Svgs	27,122.36	18,000.00	9,122.36	150.68%
36101 · Interest Income - CD	9,163.00	18,000.00	-8,837.00	50.91%
Total Interest Income	36,285.36	36,000.00	285.36	100.79%
Intergovernmental Revenue				
33100 · Police Salary Supplement	800.00	1,600.00	-800.00	50.0%
33101 · TSHO Grant	7,989.56	8,000.00	-10.44	99.87%
33102 · Ruth. Co Fire Dept Grant	80,000.00	60,000.00	20,000.00	133.33%
33320 · TVA n Lieu of Tax	9,876.96	9,963.00	-86.04	99.14%
33500 · State of TN-Telecomm.STG	725.40	740.00	-14.60	98.03%
33510 · State of TN-Sales Tax	102,332.55	97,500.00	4,832.55	104.96%
33530 · State of TN-Beer Tax	155.50	375.00	-219.50	41.47%
33552 · St of TN-Cty St/Trans	1,384.75	1,400.00	-15.25	98.91%
33558 · State Trans. & Modernization	467.86	250.00	217.86	187.14%
33593 · Excise Tax	1,363.73	1,900.00	-536.27	71.78%
33700 · State of TN Sport Betting	1,776.29	1,250.00	526.29	142.1%
Total Intergovernmental Revenue	206,872.60	182,978.00	23,894.60	113.06%
License & Permits				
32600 · Business License	240.00	60.00	180.00	400.0%
32610 · Building Permits	38,828.10	20,000.00	18,828.10	194.14%
32620 · Beer Permits	472.84	200.00	272.84	236.42%
Total License & Permits	39,540.94	20,260.00	19,280.94	195.17%
Local Taxes				
31100 · Property Tax	204,431.63	191,798.00	12,633.63	106.59%
31200 · Property Taxes-Pr. Years	4,257.93	5,000.00	-742.07	85.16%
31300 · Tax Penalty & Interest	1,399.05	500.00	899.05	279.81%
31600 · Rutherford Co Sales Tax	1,197,527.83	1,065,000.00	132,527.83	112.44%
31800 · Business Taxes	66,112.93	70,000.00	-3,887.07	94.45%
31980 · Liquor by Drink Tax	38,683.65	23,000.00	15,683.65	168.19%
31990 · Local Beer Tax	42,408.76	39,000.00	3,408.76	108.74%
Total Local Taxes	1,554,821.78	1,394,298.00	160,523.78	111.51%
Misc. Revenues				
34621 - Donations Police	1,000.00	5,000.00	-4,000.00	20.0%
36211 - Rent - House	19,411.00	18,700.00	711.00	103.8%
36000 · Misc. Income	1,866.86	2,500.00	-633.14	74.67%
36200 · Chamber of Commerce Rent	6,000.00	6,000.00	0.00	100.0%
36210 · Rental Income	40,919.56	45,000.00	-4,080.44	90.93%
36240 · Dividends & Reimbursements	5,894.62	3,500.00	2,394.62	168.42%

City of Eagleville
Profit & Loss Budget vs. Actual
 July 2024 through June 2025

	<u>Jul '24 - Jun 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
36330 · Sales of Assets				
36331 - Sale of Drug Assets	1,105.00			
Total 36330 · Sales of Assets	<u>1,105.00</u>			
Total Misc. Revenues	76,197.04	80,700.00	-4,502.96	94.42%
Parks & Recreation Revenue				
34724 · Ballpark Fence Banners	3,150.00	3,400.00	-250.00	92.65%
34725 · Conc. Stand Income	500.00	2,000.00	-1,500.00	25.0%
34726 · Ball Sign-up Fees	4,970.00	2,500.00	2,470.00	198.8%
34727 · Pavilion & Field Rent	475.00	100.00	375.00	475.0%
34728 · Booth Fees	650.00	4,000.00	-3,350.00	16.25%
34729 · Event Sponsorships	12,500.00	10,000.00	2,500.00	125.0%
Total Parks & Recreation Revenue	<u>22,245.00</u>	<u>22,000.00</u>	245.00	101.11%
Total Income	<u>1,968,328.05</u>	<u>1,808,436.00</u>	159,892.05	108.84%

City of Eagleville
Profit & Loss Budget vs. Actual
July 2024 through June 2025

Expense	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
41000 - General Gov.				
111 - City Recorder	53,856.93	54,528.00	-671.07	98.77%
112 - Overtime Pay	231.84	2,525.00	-2,293.16	9.18%
113 - City Manager	96,280.08	96,280.00	0.08	100.0%
114- Salaries -City Clerk	53,580.80	53,071.00	509.80	100.96%
140 - Retirement	14,813.53	17,049.00	-2,235.47	86.89%
141 - Payroll Taxes	15,032.22	15,790.00	-757.78	95.2%
142 - Insurance	22,396.14	23,335.00	-938.86	95.98%
146 - Workman's Comp	6,125.00	6,000.00	125.00	102.08%
147 - Unemployment Tax	74.90	200.00	-125.10	37.45%
211 - Postage	928.08	700.00	228.08	132.58%
230 - Dues	2,222.71	2,500.00	-277.29	88.91%
231 - Legal Notices / Ads	1,786.37	2,000.00	-213.63	89.32%
241 - Electricity	6,939.33	4,000.00	2,939.33	173.48%
242 - Water	293.79	1,000.00	-706.21	29.38%
244 - Natural Gas	2,686.06	3,600.00	-913.94	74.61%
245 - Telephone & Internet	5,187.16	5,800.00	-612.84	89.43%
250 - Professional Services	65,930.00	65,930.00	0.00	100.0%
251 - City Judge Fee	1,500.00	1,800.00	-300.00	83.33%
252 - Attorney Fees	25,260.00	29,000.00	-3,740.00	87.1%
253 - Accounting Fees	27,246.00	36,000.00	-8,754.00	75.68%
254 - Engineering	22,983.05	15,000.00	7,983.05	153.22%
256 - Audit Fees	6,500.00	6,500.00	0.00	100.0%
257 - Planning / Zoning	299.65	4,000.00	-3,700.35	7.49%
258 - House - Lease Expenses	9,693.41	2,370.00	7,323.41	409.01%
261 - Repair & Maint Vehicle	267.07	1,500.00	-1,232.93	17.81%
280 - Staff - day trips	668.96	600.00	68.96	111.49%
281 - Staff - overnight	0.00	500.00	-500.00	0.0%
282 - City Council Travel	405.73	500.00	-94.27	81.15%
283 - Boards & Comm - Travel	0.00	500.00	-500.00	0.0%
295 - Trash pickup	848.92	700.00	148.92	121.27%
299 - Miscellaneous	1,357.74	2,100.00	-742.26	64.65%
301 - Cell Phones & Air Cards	0.00	0.00	0.00	0.0%
310 - Office Supplies	2,580.55	2,500.00	80.55	103.22%
320 - Parts & Supplies - Vehicl	0.00	1,500.00	-1,500.00	0.0%
331 - Fuel - Vehicle	1,475.46	1,700.00	-224.54	86.79%
415 - Pers. Prop. Audit Costs	42.00	0.00	42.00	100.0%
454 - Sewer	2,208.84	3,500.00	-1,291.16	63.11%
471 - Economic Development	7,400.00	7,000.00	400.00	105.71%
510 - Insurance/ Bonds	24,665.00	23,892.00	773.00	103.24%
531 - Copier Lease / New Equip.	2,838.31	3,000.00	-161.69	94.61%
534 - Cleaning/Janitorial	2,995.96	2,500.00	495.96	119.84%
535 - Facility & Grounds R&M	2,148.61	5,000.00	-2,851.39	42.97%
536 - Parts/Supplies	518.30	600.00	-81.70	86.38%
538 - Library Grant	37,726.00	49,719.00	-11,993.00	75.88%
539- Building Inspections	5,549.60	6,000.00	-450.40	92.49%
541 - Re-appraisal Fees	6,017.00	0.00	6,017.00	100.0%

City of Eagleville
Profit & Loss Budget vs. Actual
 July 2024 through June 2025

	<u>Jul '24 - Jun 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
548 - Mayor's Discretionary Acc	635.51	1,000.00	-364.49	63.55%
555 - Credit Card Fee	632.73	1,600.00	-967.27	39.55%
556 - Bank Fees - Other	492.41	100.00	392.41	492.41%
562 - Tech - Annual Maint	18,882.37	12,965.00	5,917.37	145.64%
563 - Tech - Hardware & Softwar	0.00	0.00	0.00	0.0%
565 - Beautification	466.00	1,000.00	-534.00	46.6%
619 - Technology	1,258.77			
540 - Schools - Liquor Tax Pass Thru	19,123.20	11,500.00	7,623.20	166.29%
546 - 546 - Staff Mtgs/Confer	638.78	500.00	138.78	127.76%
546b - 546B - City Council Mtgs/Confer	0.00	500.00	-500.00	0.0%
546c - 546C - PC & BZA Mtgs & Conferen	0.00	300.00	-300.00	0.0%
564 - Storage	900.00	1,000.00	-100.00	90.0%
568 - Property Tax Fees	1,282.05	4,600.00	-3,317.95	27.87%
Total 41000 - General Gov.	<u>585,872.92</u>	<u>597,354.00</u>	<u>-11,481.08</u>	<u>98.08%</u>

City of Eagleville
Profit & Loss Budget vs. Actual
July 2024 through June 2025

Expense	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
42100 - Police Dept.				
111 - Salaries - Police Chief	73,868.08	73,868.00	0.08	100.0%
113 - Hourly Pay	101,141.09	158,150.00	-57,008.91	63.95%
140 - Retirement	12,694.99	19,165.00	-6,470.01	66.24%
141 - Payroll Taxes	12,031.73	17,780.00	-5,748.27	67.67%
142 - Insurance	23,669.60	31,113.00	-7,443.40	76.08%
146 - Workman's Comp	6,200.00	6,200.00	0.00	100.0%
147 - Unemployment Tax	80.58	200.00	-119.42	40.29%
148 - Police Training	419.68	2,500.00	-2,080.32	16.79%
165 - Drug Fund Expenses	0.00	500.00	-500.00	0.0%
211 - Postage	5.25	10.00	-4.75	52.5%
219 - Communications	0.00	0.00	0.00	0.0%
230 - Dues	2,497.23	3,000.00	-502.77	83.24%
241 - Electricity	1,903.75	4,000.00	-2,096.25	47.59%
242- Water	246.83	300.00	-53.17	82.28%
244 - Natural Gas	290.87	1,500.00	-1,209.13	19.39%
245 - Telephone & Internet	3,973.89	100.00	3,873.89	3,973.89%
261 - Vehicle Expense	1,895.70	10,000.00	-8,104.30	18.96%
266 - Facility Repair & Maint	2,003.64	1,000.00	1,003.64	200.36%
280 - Travel	393.57	2,500.00	-2,106.43	15.74%
295 - Trash Pickup	322.16	200.00	122.16	161.08%
296 - Telecom	120.15	450.00	-329.85	26.7%
299 - Miscellaneous	96.80	1,000.00	-903.20	9.68%
300 - Supplies	4,872.94	5,500.00	-627.06	88.6%
301 - Cell phones & Air Cards	3,201.22	7,500.00	-4,298.78	42.68%
312 - Equipment	2,589.34	6,700.00	-4,110.66	38.65%
326 - Clothing	1,525.00	2,000.00	-475.00	76.25%
331 - Vehicle Fuel	4,109.73	12,000.00	-7,890.27	34.25%
454 - Sewer	43.58	200.00	-156.42	21.79%
510 - Insurance	13,420.00	15,078.00	-1,658.00	89.0%
562 - Tech - Annual Maint	1,090.49	0.00	1,090.49	100.0%
563 - Tech - Hardware & Softwar	0.00	0.00	0.00	0.0%
618 - New Hire Cost	10,538.29	4,000.00	6,538.29	263.46%
619 - Technology	4,521.28			
765 - TSHO Grant	8,097.53	8,000.00	97.53	101.22%
780 - State Salary Supplement	800.00	1,600.00	-800.00	50.0%
Total 42100 - Police Dept.	298,664.99	396,114.00	-97,449.01	75.4%

City of Eagleville
Profit & Loss Budget vs. Actual
July 2024 through June 2025

Expense	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
42200 · Fire Dept.				
111 - Salaries - Fire Chief	72,711.08	72,711.00	0.08	100.0%
113 - Salaries - Fire Hourly	151,820.29	156,690.00	-4,869.71	96.89%
140 - Retirement	16,274.18	18,949.00	-2,674.82	85.88%
141 - Payroll Taxes	17,065.59	17,549.00	-483.41	97.25%
142 - Insurance	17,399.54	23,335.00	-5,935.46	74.56%
146 - Workman's Comp	7,700.00	7,700.00	0.00	100.0%
147 -Unemployment Tax	79.27	300.00	-220.73	26.42%
148 - Training	1,636.49	5,000.00	-3,363.51	32.73%
161 - Fire Calls	0.00	1,000.00	-1,000.00	0.0%
162 - Incentive Program	15,963.12	25,000.00	-9,036.88	63.85%
230 - Dues	363.94	1,250.00	-886.06	29.12%
231 - Advertising / Promotion	371.00	1,500.00	-1,129.00	24.73%
241 - Electricity	7,330.23	6,000.00	1,330.23	122.17%
242 - Water	628.30	500.00	128.30	125.66%
244 - Natural Gas	2,692.63	4,000.00	-1,307.37	67.32%
245 - Telephone & Internet	2,863.77	1,000.00	1,863.77	286.38%
261 - R & M - Veh & Equip	30,522.83	28,000.00	2,522.83	109.01%
266 - Facility R & M	1,753.48	2,500.00	-746.52	70.14%
280 - Travel	701.71	2,000.00	-1,298.29	35.09%
295 - Trash pickup	322.17	245.00	77.17	131.5%
296 - Telecom	120.15	500.00	-379.85	24.03%
300 - Fire Dept Supplies/ Misc.	1,816.35	2,000.00	-183.65	90.82%
301 - Cell Phones & Air Cards	0.00	0.00	0.00	0.0%
320 - Parts & Supplies - Truck	637.42	3,000.00	-2,362.58	21.25%
325 - Turnout/Clothing	8,452.79	9,000.00	-547.21	93.92%
326 - Uniform/Clothing	3,730.76	4,000.00	-269.24	93.27%
331 - Fire Dept. Fuel	6,241.21	13,500.00	-7,258.79	46.23%
454 - Sewer	199.92	500.00	-300.08	39.98%
510 - Insurance	27,544.87	23,286.00	4,258.87	118.29%
562 - Tech - Annual Maint	6,048.59	0.00	6,048.59	100.0%
563 - Tech - Hardware & Softwar	0.00	0.00	0.00	0.0%
619 - Technology	5,361.61	6,000.00	-638.39	89.36%
621 - Truck & Equip Testing	15,333.09	12,500.00	2,833.09	122.67%
622 - Physicals & Testing	0.00	3,600.00	-3,600.00	0.0%
623 - Cleaning - Equip/TO	30.98	2,000.00	-1,969.02	1.55%
624 - On Truck Equip	11,856.80	30,000.00	-18,143.20	39.52%
631 - Storage	920.00	750.00	170.00	122.67%
636 - Ruth. Co. Emerg. Coord.	854.37	900.00	-45.63	94.93%
720 - Discretionary (Donation)	1,037.27	1,000.00	37.27	103.73%
900 - Capital Outlay	750.17			
Total 42200 · Fire Dept.	439,135.97	487,765.00	-48,629.03	90.03%

City of Eagleville
Profit & Loss Budget vs. Actual
July 2024 through June 2025

Expense	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
44400 · Parks & Recreation				
111 - Salary -Park/Maint Super,	47,070.40	47,062.00	8.40	100.02%
113 - Salaries - Maintenance	0.00	1,317.00	-1,317.00	0.0%
140 - Retirement	3,420.86	3,887.00	-466.14	88.01%
141 - Payroll Taxes	3,443.70	3,701.00	-257.30	93.05%
142 - Insurance	7,465.38	7,778.00	-312.62	95.98%
146 - Workman's Comp	1,710.00	1,710.00	0.00	100.0%
147 - Unemployment Tax	17.25	100.00	-82.75	17.25%
241 - Electricity	4,975.51	4,600.00	375.51	108.16%
242 - Water	372.67	400.00	-27.33	93.17%
245 - Phone	364.30	450.00	-85.70	80.96%
250 - Professional Services	4,333.32	0.00	4,333.32	100.0%
254 - Mowing	930.04	1,500.00	-569.96	62.0%
260 - Maintenance	3,265.92	8,000.00	-4,734.08	40.82%
295 - Trash pickup	975.00	1,000.00	-25.00	97.5%
299 - Misc.	37.74	1,000.00	-962.26	3.77%
300 - Supplies	1,868.12	1,250.00	618.12	149.45%
312 - Equipment	3,624.38	1,500.00	2,124.38	241.63%
320 - Concession Stand	462.05	4,000.00	-3,537.95	11.55%
331 - Fuel	0.00	1,000.00	-1,000.00	0.0%
510 - Insurance	3,103.00	3,486.00	-383.00	89.01%
562 - Tech - Annual Maint	0.00	0.00	0.00	0.0%
572 - Ballpark Fence Banners	0.00	800.00	-800.00	0.0%
583 - Fall Festival	5,948.52	12,000.00	-6,051.48	49.57%
584 - Christmas Events	5,720.41	8,000.00	-2,279.59	71.51%
585 - Summer Events	2,180.00	7,000.00	-4,820.00	31.14%
Total 44400 · Parks & Recreation	101,288.57	121,541.00	-20,252.43	83.34%

City of Eagleville
Profit & Loss Budget vs. Actual
 July 2024 through June 2025

	<u>Jul '24 - Jun 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Expense				
51000 - Other Financing Use				
51621 - Transfer to Street Aid	50,000.00	50,000.00	0.00	100.0%
51630 - Transfer to Debt Servic	239,000.00	239,000.00	0.00	100.0%
51640 - Transfer to Capital Pro	166,672.00	166,672.00	0.00	100.0%
Total 51000 - Other Financing Use	<u>455,672.00</u>	<u>455,672.00</u>	<u>0.00</u>	<u>100.0%</u>
Total Expense	1,880,634.45	2,058,446.00	-177,811.55	91.36%
Net Income	<u><u>87,693.60</u></u>	<u><u>-250,010.00</u></u>	<u><u>337,703.60</u></u>	<u><u>-35.08%</u></u>

City of Eagleville Sewer Fund
Balance Sheet
 As of June 30, 2025

	Jun 30, 25
ASSETS	
Current Assets	
Checking/Savings	
LGIP Investment Act	328,941.80
Wilson Bank - Money Market	265,798.11
101 · Wilson Bank & Trust	153,587.90
Total Checking/Savings	748,327.81
Accounts Receivable	
Allowance for Doubtful Accounts	-2,283.18
11000 · *Accounts Receivable	23,042.25
Total Accounts Receivable	20,759.07
Total Current Assets	769,086.88
Fixed Assets	
151 · Land	72,385.00
155 · Sewer Plant in Service	3,802,455.30
161 · Accumulated Depreciation	-763,055.13
170 · Construction in Progress	34,500.00
Total Fixed Assets	3,146,285.17
TOTAL ASSETS	3,915,372.05
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
141 · Due to General Fund	-10,203.20
211 · Accounts Payable Accrual	10,799.77
Total Other Current Liabilities	596.57
Total Current Liabilities	596.57
Long Term Liabilities	
251 · Bonds Payable USDA 2013	1,369,050.00
252 · Bonds Payable USDA 2015	124,219.00
Total Long Term Liabilities	1,493,269.00
Total Liabilities	1,493,865.57
Equity	
301 · Retained Earnings	2,338,711.58
Net Income	82,794.90
Total Equity	2,421,506.48
TOTAL LIABILITIES & EQUITY	3,915,372.05

City of Eagleville Sewer Fund
Profit & Loss
 July 2024 through June 2025

	Jul '24 - Jun 25
Ordinary Income/Expense	
Income	
37120 · Utility Income	220,426.03
37191 · Late Payment Penalty	2,308.60
37296 · Application Fees	3,500.00
Total Income	226,234.63
Expense	
52200 · Sewer Expenses	
259 - Profess Services (Grant)	12,313.33
241 · Electrical	13,350.65
254 · Engineering Services	4,829.19
258 · Permit Fees	827.41
260 · Operation & Maintenance Charges	59,081.07
261 · Grounds Maintenance	2,820.00
510 · Insurance	5,430.00
580 · Depreciation Expense	86,505.36
800 · Delinquency/Writeoffs	237.60
900 · Capital Projects	0.00
Total 52200 · Sewer Expenses	185,394.61
Total Expense	185,394.61
Net Ordinary Income	40,840.02
Other Income/Expense	
Other Income	
31021 - Grant Income	25,043.20
36100 · Interest Income	26,518.68
37195 · Capacity Fee	28,500.00
Total Other Income	80,061.88
Other Expense	
898 · Bond Interest	38,107.00
Total Other Expense	38,107.00
Net Other Income	41,954.88
Net Income	82,794.90

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Accrual Basis

City of Eagleville Sewer Fund Profit & Loss Budget vs. Actual July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
37120 · Utility Income	220,426.03	215,000.00	5,426.03	102.5%
37191 · Late Payment Penalty	2,308.60	2,700.00	-391.40	85.5%
37296 · Application Fees	3,500.00	500.00	3,000.00	700.0%
Total Income	226,234.63	218,200.00	8,034.63	103.7%
Expense				
52200 · Sewer Expenses				
259 · Profess Services (Grant)	12,313.33			
241 · Electrical	13,350.65	12,500.00	850.65	106.8%
254 · Engineering Services	4,829.19	2,000.00	2,829.19	241.5%
258 · Permit Fees	827.41	700.00	127.41	118.2%
260 · Operation & Maintenance Charges	59,081.07	59,040.00	41.07	100.1%
261 · Grounds Maintenance	2,820.00	500.00	2,320.00	564.0%
299 · Misc	0.00	1,000.00	-1,000.00	0.0%
322 · Step Inspections	0.00	2,500.00	-2,500.00	0.0%
510 · Insurance	5,430.00	6,100.00	-670.00	89.0%
580 · Depreciation Expense	86,505.36	88,000.00	-1,494.64	98.3%
800 · Delinquency/Writeoffs	237.60	1,000.00	-762.40	23.8%
900 · Capital Projects	0.00			
Total 52200 · Sewer Expenses	185,394.61	173,340.00	12,054.61	107.0%
Total Expense	185,394.61	173,340.00	12,054.61	107.0%
Net Ordinary Income	40,840.02	44,860.00	-4,019.98	91.0%
Other Income/Expense				
Other Income				
31021 · Grant Income	25,043.20	175,000.00	-149,956.80	14.3%
36100 · Interest Income	26,518.68	12,000.00	14,518.68	221.0%
37195 · Capacity Fee	28,500.00	7,000.00	21,500.00	407.1%
Total Other Income	80,061.88	194,000.00	-113,938.12	41.3%
Other Expense				
898 · Bond Interest	38,107.00	38,094.00	13.00	100.0%
Total Other Expense	38,107.00	38,094.00	13.00	100.0%
Net Other Income	41,954.88	155,906.00	-113,951.12	26.9%
Net Income	82,794.90	200,766.00	-117,971.10	41.2%

City of Eagleville-State Street Aid
Balance Sheet
As of June 30, 2025

	<u>Jun 30, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
LGIP - State Street Aid	257,636.57
100 - US Bank - Checking	<u>70,769.71</u>
Total Checking/Savings	328,406.28
Other Current Assets	
Due from General Fund	2,264.25
122 - State/Local Taxes Recv.	<u>2,528.94</u>
Total Other Current Assets	<u>4,793.19</u>
Total Current Assets	<u>333,199.47</u>
TOTAL ASSETS	<u>333,199.47</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
211 - Accounts Payable Accrual	3,223.24
Total Other Current Liabilities	<u>3,223.24</u>
Total Current Liabilities	<u>3,223.24</u>
Total Liabilities	3,223.24
Equity	
350 - Fund Balance	278,979.22
Net Income	<u>50,997.01</u>
Total Equity	<u>329,976.23</u>
TOTAL LIABILITIES & EQUITY	<u>333,199.47</u>

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07/27/25

Accrual Basis

City of Eagleville-State Street Aid
Profit & Loss
July 2024 through June 2025

	<u>Jul '24 - Jun 25</u>
Income	
36100 - Interest Income	8,514.29
31730 - State of Tenn Gas Tax	28,554.52
Other Financing Source / Uses	
48500 - Transfer frm Gen. Fund	50,000.00
Total Other Financing Source / Uses	<u>50,000.00</u>
Total Income	87,068.81
Expense	
43100 - Street Aid Expenses	
510 - Insurance	558.00
765 - Hwy & Street Permit Bond	100.00
260 - Repairs & Maintenance	3,828.39
247 - Street & Traffic Lights	20,520.84
248 - Contract Labor - Mowing	7,300.00
254 - Engineering	3,498.14
342 - Signs	266.43
Total 43100 - Street Aid Expenses	<u>36,071.80</u>
Total Expense	<u>36,071.80</u>
Net Income	<u><u>50,997.01</u></u>

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Accrual Basis

**City of Eagleville-State Street Aid
Profit & Loss Budget vs. Actual
July 2024 through June 2025**

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
Income				
36100 - Interest Income	8,514.29	4,000.00	4,514.29	212.9%
31730 - State of Tenn Gas Tax	28,554.52	28,300.00	254.52	100.9%
Other Financing Source / Uses				
48500 - Transfer frm Gen. Fund	50,000.00	50,000.00	0.00	100.0%
Total Other Financing Source / Uses	50,000.00	50,000.00	0.00	100.0%
Total Income	87,068.81	82,300.00	4,768.81	105.8%
Expense				
43100 - Street Aid Expenses				
900 - Capital Outlay	0.00	184,400.00	-184,400.00	0.0%
510 - Insurance	558.00	627.00	-69.00	89.0%
765 - Hwy & Street Permit Bond	100.00			
260 - Repairs & Maintenance	3,828.39	7,000.00	-3,171.61	54.7%
247 - Street & Traffic Lights	20,520.84	17,000.00	3,520.84	120.7%
248 - Contract Labor - Mowing	7,300.00	8,400.00	-1,100.00	86.9%
254 - Engineering	3,498.14	3,000.00	498.14	116.6%
342 - Signs	266.43	600.00	-333.57	44.4%
Total 43100 - Street Aid Expenses	36,071.80	221,027.00	-184,955.20	16.3%
Total Expense	36,071.80	221,027.00	-184,955.20	16.3%
Net Income	50,997.01	-138,727.00	189,724.01	-36.8%

Capital Projects Fund
Balance Sheet
As of June 30, 2025

	<u>Jun 30, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
Apex Bank - Money Market 6954	118,595.51
Apex Bank Checking - 6059	36,958.50
LGIP - Capital Projects	215,337.55
Total Checking/Savings	<u>370,891.56</u>
Total Current Assets	<u>370,891.56</u>
TOTAL ASSETS	<u>370,891.56</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Due to General Fund	4,285.00
Total Other Current Liabilities	<u>4,285.00</u>
Total Current Liabilities	<u>4,285.00</u>
Total Liabilities	4,285.00
Equity	
Retained Earnings	255,983.85
Net Income	110,622.71
Total Equity	<u>366,606.56</u>
TOTAL LIABILITIES & EQUITY	<u>370,891.56</u>

Capital Projects Fund
Profit & Loss
 July 2024 through June 2025

	Jul '24 - Jun 25
Ordinary Income/Expense	
Income	
36100 - Interest Income	13,282.85
37220 - Interim Tax Exempt Loan	7,541,690.81
Total Income	7,554,973.66
Expense	
9000 - Capital Projects	
901 - Construction of PSC	1,281,313.37
902 - Miscellaneous PSC Expense	63,778.84
903 - Principal - Taxable Loan	225,000.00
903A Principal - Interim Loan	5,688,970.66
904 - Interest - Taxable Loan	1,387.50
905 - Interest - Interim Loan	47,286.37
906 - Architect and Engineering	17,241.34
908 - Builders Risk Insurance	1,064.06
909 - Grant Match TDOT & TAP	2,500.00
910 - Fire Engine Upgrade	197,094.00
915 - Parks Improvements	77,762.81
916 - Police Equipment	3,124.00
919 - Radar Detection Poles	4,500.00
Total 9000 - Capital Projects	7,611,022.95
Total Expense	7,611,022.95
Net Ordinary Income	-56,049.29
Other Income/Expense	
Other Income	
36961 - Transfer from GF	166,672.00
Total Other Income	166,672.00
Net Other Income	166,672.00
Net Income	110,622.71

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Accrual Basis

Capital Projects Fund
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
33400 - State Grants	0.00	0.00	0.00	0.0%
36100 - Interest Income	13,282.85	10,000.00	3,282.85	132.8%
37220 - Interim Tax Exempt Loan	7,541,690.81	7,519,700.00	21,990.81	100.3%
Total Income	7,554,973.66	7,529,700.00	25,273.66	100.3%
Expense				
9000 - Capital Projects				
901 - Construction of PSC	1,281,313.37	1,431,098.00	-149,784.63	89.5%
902 - Miscellaneous PSC Expense	63,778.84	25,000.00	38,778.84	255.1%
903 - Principal - Taxable Loan	225,000.00	225,000.00	0.00	100.0%
903A Principal - Interim Loan	5,688,970.66	5,688,971.00	-0.34	100.0%
904 - Interest - Taxable Loan	1,387.50	5,625.00	-4,237.50	24.7%
905 - Interest - Interim Loan	47,286.37	154,308.00	-107,021.63	30.6%
906 - Architect and Engineering	17,241.34	12,561.00	4,680.34	137.3%
907 - Furniture PSC	0.00	30,000.00	-30,000.00	0.0%
908 - Builders Risk Insurance	1,064.06			
909 - Grant Match TDOT & TAP	2,500.00	71,000.00	-68,500.00	3.5%
910 - Fire Engine Upgrade	197,094.00	197,094.00	0.00	100.0%
914 - General Government	0.00	0.00	0.00	0.0%
915 - Parks Improvements	77,762.81	105,257.00	-27,494.19	73.9%
916 - Police Equipment	3,124.00	0.00	3,124.00	100.0%
918 - Demo of Old Bldg/Prkg Lot	0.00	70,000.00	-70,000.00	0.0%
919 - Radar Detection Poles	4,500.00	10,280.00	-5,780.00	43.8%
Total 9000 - Capital Projects	7,611,022.95	8,026,194.00	-415,171.05	94.8%
Total Expense	7,611,022.95	8,026,194.00	-415,171.05	94.8%
Net Ordinary Income	-56,049.29	-496,494.00	440,444.71	11.3%
Other Income/Expense				
Other Income				
36961 - Transfer from GF	166,672.00	166,672.00	0.00	100.0%
Total Other Income	166,672.00	166,672.00	0.00	100.0%
Net Other Income	166,672.00	166,672.00	0.00	100.0%
Net Income	110,622.71	-329,822.00	440,444.71	-33.5%

Debt Service Fund
Balance Sheet
As of June 30, 2025

	<u>Jun 30, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
Apex Bank - Checking	196,228.80
LGIP - Debt Service	251,159.62
Total Checking/Savings	<u>447,388.42</u>
Total Current Assets	<u>447,388.42</u>
TOTAL ASSETS	<u>447,388.42</u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	216,437.34
Net Income	230,951.08
Total Equity	<u>447,388.42</u>
TOTAL LIABILITIES & EQUITY	<u>447,388.42</u>

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07/27/25

Accrual Basis

Debt Service Fund
Profit & Loss
July 2024 through June 2025

	<u>Jul '24 - Jun 25</u>
Ordinary Income/Expense	
Income	
36100 - Interest Income	8,322.08
Total Income	8,322.08
Expense	
219 - Emergency Comm Radios	16,371.00
Total Expense	16,371.00
Net Ordinary Income	-8,048.92
Other Income/Expense	
Other Income	
36961 - Transfer from General	239,000.00
Total Other Income	239,000.00
Net Other Income	239,000.00
Net Income	<u><u>230,951.08</u></u>

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 07/27/25
 Accrual Basis

Debt Service Fund
Profit & Loss Budget vs. Actual
 July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
36100 - Interest Income	8,322.08	8,000.00	322.08	104.0%
Total Income	8,322.08	8,000.00	322.08	104.0%
Expense				
219 - Emergency Comm Radios	16,371.00	16,371.00	0.00	100.0%
Total Expense	16,371.00	16,371.00	0.00	100.0%
Net Ordinary Income	-8,048.92	-8,371.00	322.08	96.2%
Other Income/Expense				
Other Income				
36961 - Transfer from General	239,000.00	239,000.00	0.00	100.0%
Total Other Income	239,000.00	239,000.00	0.00	100.0%
Net Other Income	239,000.00	239,000.00	0.00	100.0%
Net Income	230,951.08	230,629.00	322.08	100.1%

Item 4c

Resolution 2025-004 – Authorization to Change Banks

RESOLUTION No. 2025-004

A RESOLUTION TO ALLOW THE CITY MANAGER TO MOVE THE GENERAL AND STREET AID FUNDS FROM USBANK TO VOLUNTEER BANK

WHEREAS, the City Council of the City of Eagleville is growing and requires a bank that offers flexibility and reduced fees; and

WHEREAS, Volunteer Bank has offered to reduce fees and permit City officials to authorize changes virtually; and

WHEREAS, the City Council wishes to conduct its banking more efficiently in both Staff's use of time and cost effectiveness; and

WHEREAS, the following shall be designated as account signers: Mayor Chad Leeman, Vice Mayor William Tollett, City Manager Helen Riggins, City Recorder Christina Rivas and City Clerk Catherine Sanderson

THEREFORE, BE IT RESOLVED,

Chad Leeman, Mayor

Attested by: Christina Rivas, City Recorder

Approved as to Form and Legality
this day of , 2025

Stephen Aymett, City Attorney

Item 4d

Resolution 2025-005 – Appointment of City Judge

RESOLUTION No. 2025-005

A RESOLUTION TO APPOINT A MUNICIPAL JUDGE FOR THE CITY OF EAGLEVILLE, TENNESSEE

WHEREAS, the City Council of the City of Eagleville, Tennessee is required to appoint a Municipal Judge; and

WHEREAS, Article X of the Eagleville Charter and Chapter 2, Sections 3-201 through 3-207 of the Eagleville Municipal Code establish the qualifications, terms, oath of office, bonding, compensation and judicial jurisdiction of the Municipal Judge, and

WHEREAS, the City Council has found a qualified candidate meeting the requirements of the City's Charter and Municipal Code and wishes to make an appointment;

NOW THEREFORE, BE IT RESOLVED, that the City of Eagleville appoints _____ to fill the current vacancy with a term to expire January 2027.

Chad Leeman, Mayor

Attested by: Christina Rivas, City Recorder

Approved as to Form and Legality
this day of , 2025

Stephen Aymett, City Attorney

Item 4e

Traffic Study



1114 17th Ave S, Ste 103
Nashville, TN 37212
Phone: (615) 258-8551

**BURCH TRANSPORTATION, LLC
PROFESSIONAL SERVICES PROPOSAL**

August 8, 2025

Hellyn Riggins, City Manager
City of Eagleville
108 South Main Street
Eagleville, TN 37060
Sent Via: hriggins@eaglevilletn.gov

Subject: Speed Study – New Highway 99 & S Main Street

Hellyn,

As requested, Burch Transportation, LLC ("Burch") is pleased to submit this Proposal to the City of Eagleville. ("Client") for professional transportation engineering services outlined below in the Scope of Services section.

PROJECT DESCRIPTION

It is my understanding that the City of Eagleville, TN desires to evaluate the posted speed limits on two state routes, New Highway 99 (SR 269) and S Main Street (US 41A). A number of different methods exist to establish speed limits which are based on different objectives for the road. This proposal is to develop speed limit recommendations for these two roadways using the methods of FHWA's *Speed Limit Setting Handbook* (January 2025). The scope of the analysis and recommendations are:

- New Highway 99 from S Main Street to eastern City Limits, approximately 1.2 miles.
- S Main Street from New Highway 99 to southern City Limits (Bedford Countyline), approximately 2.6 miles. This section may be considered as 2 segments, separated at Chapel Hill Pike or Mt Vernon Road.

SCOPE OF SERVICES

Burch will conduct a speed study and identify appropriate speed limits for Columbia Pike and Lewisburg Pike. Burch will also prepare a memo detailing the results of the analyses conducted, conclusions, and recommendations. The memo will be prepared in accordance with current FHWA guidance. This Proposal is limited to the Scope of Services described in the following two (2) tasks:

Task 1: Traffic Data Collection

- Bi-directional 24-hour speed and volume data will be collected at one (1) location along each corridor (2 sites total). This work will be conducted by a sub-contractor coordinated by Burch and included in the fees below.

Task 2: Speed Study and Memo

- Burch will conduct a site visit, along with a desktop data review, to create an inventory of the existing roadway characteristics, posted speed limits, and land use context along the corridors.
- The three most recent years of crash data along both roadways will be obtained and summarized. The crash data will be used to consider possible adjustments to the recommended speed limits.
- Based on the traffic and crash data collected and the existing roadway inventory created, Burch will conduct a speed analysis and determine recommended speed limits for the study corridors.
- Prepare a written memo detailing the summary of the existing roadway inventory, results of the analyses conducted, conclusions, and recommended speed limits for the study corridors.



- Coordinate with TDOT, as needed.
- Other intersection improvements such as traffic control or safety enhancements may also be noted based on analysis of the traffic data and field review.

The scope of services above does not include attendance or presentation at community meetings, Planning Commission, or Council meetings. Those services can be provided, if requested, and will be billed hourly at Burch's Standard Hourly Rates.

FEES AND PAYMENTS

The fees listed below are solely for the performance of the Professional Services listed in the Scope of Services above, for the Project described above, and do not cover any Additional Services (as defined below), or any other services not specifically described as part of the Professional Services in the Scope of Services above.

Task	Description	Fee	Fee Structure
Task 1	Traffic Data Collection	\$2,000.00	Lump Sum
Task 2	Speed Study and Memo	\$6,500.00	Lump Sum
Total Fee		\$8,500.00	Lump Sum

Burch's fees for Tasks 1 and 2 are lump sum and will be invoiced monthly based on percent of work complete. Burch represents that the total fee for the Professional Services listed in the Scope of Services above shall not exceed **\$8,500.00**.

ADDITIONAL SERVICES

Any work, other than the tasks and items expressly outlined in the Scope of Services section above shall be designated "Additional Services". The fee for any Additional Services is not included in the "Fees and Payments" referenced above.

SCHEDULE

The estimated schedule for completing the speed study is approximately 8 weeks after receiving a signed contract.

On behalf of Burch Transportation, LLC, I appreciate the opportunity to submit this Proposal and look forward to working with you on this project.

Sincerely,
BURCH TRANSPORTATION, LLC

Amy Burch, PE
Principal

AGREED AND ACCEPTED:

Client, by signing and dating below, accepts this Proposal and attached General Provisions as the complete and final Agreement with Burch Transportation, LLC for the performance of the Professional Services described herein.

By: _____
Hellyn Riggins, City Manager and
Authorized Signatory of City of Eagleville

Date: _____

**BURCH TRANSPORTATION, LLC
GENERAL PROVISIONS**

1. ACCEPTANCE OR REJECTION OF PROPOSAL

The Proposal shall be valid for a period of thirty (30) days from the date thereon. Acceptance thereafter shall be conditioned on BURCH's reaffirmation of the Proposal. If, upon submission of this proposal to CLIENT, CLIENT fails to return a signed copy to BURCH and CLIENT knowingly allows BURCH to proceed with work, such services shall be deemed performed pursuant to the Proposal and these General Provisions, which shall be binding as if the Proposal were accepted and fully executed.

2. ADJUSTMENTS TO PROPOSED FEES

The fees set forth in the Proposal are based on current salaries and operational costs. Except with respect to a flat fee (lump sum), BURCH shall have the right to adjust the fee basis from time to time in order to reflect changes in salaries and operational costs. Any fee estimates in the Proposal are provided for the convenience of CLIENT only, and BURCH is not bound by nor does it guarantee such estimates. BURCH's fees do not include sales tax or other governmental charges unless and except as expressly set forth in the Proposal.

3. PAYMENTS

Invoices submitted by BURCH to CLIENT are due and payable in full from the date of said invoice without retainage and payment shall not be contingent upon receipt of funds from third parties. If an invoice remains unpaid for more than thirty (30) days from the date of the invoice, a monthly service charge of 1.5% of the unpaid balance may be assessed. CLIENT agrees to pay the cost of collection, including reasonable attorneys' fees for all invoices unpaid 90 days after billing. CLIENT agrees to indemnify and hold BURCH harmless from any fees and expenses incurred by BURCH as a result of CLIENT's non-payment, including, but not limited to cost of personnel time, court costs, litigation expenses and reasonable attorneys' fees.

4. ~~REIMBURSABLE EXPENSES~~

~~Reimbursable expenses (Direct Expenses) include actual expenditures made by BURCH, its employees, or SUB-CONSULTANTS on behalf of the Project. Reimbursable expenses include, but are not necessarily limited to the following: (a) expenses of transportation and living when traveling in connection with the Project; overnight mail, fees or permits paid on behalf of the CLIENT for testing and/or for securing approval of authorities having jurisdiction over the Project; (b) expenses of printing, reproduction of reports, drawings, plans, or exhibits/boards for meetings; and (c) expenses related to SUB-CONSULTANTS and specialists when authorized by the CLIENT. Reimbursable expenses shall be billed as a multiple of 1.0 times the cost (including sales tax) incurred by BURCH. Mileage will be billed at a rate of 70 cents per mile for all documented automobile mileage associated with the Project.~~

5. CONDUCT OF THE PROFESSIONAL SERVICES

All concept, preliminary and final plans and reports prepared by BURCH will be submitted to CLIENT for approval prior to or concurrent with submittal to appropriate governmental authorities. BURCH shall not be obligated to incorporate changes requested by CLIENT into its plans or reports if, in the opinion of BURCH, such changes would result in a substandard work product. Although BURCH will attempt to complete all services in a timely fashion, BURCH makes no guarantee, whether expressed or implied, as to when such services will be completed.

6. STANDARD OF CARE

BURCH will perform services in a manner consistent with the degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances at the same time and in the same or similar locale. Nothing in this Agreement is intended to create, nor shall it be construed to create, a fiduciary duty owed by either party to the other.

7. RIGHT OF ENTRY; PERMITS

CLIENT agrees to provide rights of entry and all permits necessary for the completion of BURCH's services under this Agreement at no cost to BURCH unless otherwise set forth in the scope of services for the project.

8. CLIENT RESPONSIBILITIES

A single person shall be designated in writing to act as the CLIENT's representative. The CLIENT also agrees to perform the following. (1) Furnish BURCH with any standards to be followed. (2) Provide BURCH with all available information which is pertinent to the Project. (3) Give thorough consideration to all reports and other documents presented by BURCH and inform BURCH of all decisions within a reasonable time so as not to delay the work of BURCH. (4) Guarantee access to the Jobsite and make all provisions for BURCH to enter upon public or private lands as required to perform work essential to the development of the Project. (5) Provide notice immediately upon observation of any defects in the Project.

9. OWNERSHIP AND REUSE OF DOCUMENTS

All documents, including drawings, data and specifications, prepared, obtained or furnished by BURCH pursuant to this Agreement, are instruments of service and the property of BURCH, and may be used by BURCH in any other manner as BURCH sees fit. Client may make and retain copies, subject to CLIENT's compliance with Section 3, herein, but may only use such documents for the purposes described in the Proposal. Any other use shall be prohibited, and CLIENT shall indemnify and hold harmless BURCH for any liabilities, damages, losses, claims, and expenses arising therefrom.

10. RISK ALLOCATION

To the fullest extent permitted by law, the total liability, in the aggregate, of BURCH and BURCH's officers, directors, employees, agents, and consultants to CLIENT and anyone claiming by, through or under CLIENT, for any and all injuries, claims, losses, expenses, or damages whatsoever arising out of or in any way related to BURCH's services, the Project or this Agreement, from any cause or causes whatsoever, including, but not limited to, negligence, strict liability, breach of contract or breach of warranty, shall not exceed the lesser of the total compensation received by BURCH under this Agreement or the amount covered by BURCH's insurance. In no event shall BURCH be liable to CLIENT for any consequential, incidental, punitive, or indirect damages including but not limited to loss of income or loss of profits.

Plans and designs prepared by BURCH are predicated on sound engineering assumptions that must be tested and adjusted as conditions warrant during the course of the Project development and construction. It is understood and agreed that BURCH's Basic Services under this Agreement do not include project observation or review of the CONTRACTOR'S performance or any of the construction phase services, and that such services will be provided by the CLIENT or by another party selected at the sole discretion of the CLIENT. If CLIENT does not retain BURCH's services for the implementation of any plans or designs (considered Additional Services), then CLIENT agrees to assume the risk of improper implementation and to hold BURCH harmless from any loss or damage resulting from the failure to retain BURCH to oversee the implementation of its plan or design. CLIENT further agrees that BURCH shall not be responsible or liable for the cost of any corrective actions during the course of the Project development unless BURCH is provided a reasonable opportunity to participate in the decisions relating to such corrective work.

11. ASSIGNMENT

CLIENT may not delegate, assign or transfer any of CLIENT's duties or interest in this Agreement without the prior written consent of BURCH.

12. SAFETY RESPONSIBILITY

BURCH shall not be responsible for any safety precautions or programs of CLIENT or any of CLIENT's contractors or representatives.

13. DISPUTES RESOLUTION

CLIENT agrees that all claims, disputes and other matters in question between the parties arising out of or relating to the Agreement or breach thereof shall first be submitted for non-binding mediation to any one of the following, as agreed to by the parties: American Arbitration Association, American Intermediation Service, Americord, or Dispute Resolution Inc. Any party hereto may initiate mediation within the time allowed for filing for arbitration as set forth below and the parties hereto agree to fully cooperate and participate in good faith to resolve the dispute(s). The cost of mediation shall be shared equally by the parties hereto. Any time expended in mediation shall not be included in calculating the time for filing for arbitration.

If mediation fails to resolve the claim or dispute, the matter shall be submitted for arbitration with the American Arbitration Association under the Construction Industry rules, unless the parties agree otherwise or unless a Plaintiff not a party hereto institutes litigation in a court of competent jurisdiction and said court takes personal jurisdiction over one of the parties hereto regarding the same subject matter as in dispute between the parties hereto. No arbitration arising out of or relating to this Agreement shall include, by consolidation, joinder or in any other manner, any additional person not a party to this Agreement except by written consent of the parties and such consent to arbitration involving an additional person(s) shall not constitute consent to arbitration of any dispute not described therein. This agreement to arbitrate and any agreement to arbitrate with an additional person(s) shall be specifically enforceable under the prevailing arbitration law.

The demand for arbitration shall be made within one (1) year of the date the claimant knew or should have known of the existence of the claim, dispute or other matter. If the demand for arbitration is not made within one (1) year, the claim, dispute or other matter shall be forever barred. Both mediation and arbitration shall be optional and not mandatory at BURCH's sole discretion with regard to the collection of earned fees as set forth in Section 3 above. The decision rendered by the arbitrators shall be final, and judgement may be entered upon it in accordance with applicable law in any court having jurisdiction thereof. In the event either party makes a claim or brings an action against the other party for any act arising out of the performance of the services hereunder, and the claimant fails to prove such claim or action, then the claimant shall pay all legal and other costs (including attorneys' fees) incurred by the other party in defense of such claim or action.

14. CERTIFICATE OF MERIT

CLIENT shall make no claim (whether directly or in the form of a third-party claim) against BURCH unless the CLIENT first provided BURCH with written certification executed by an independent engineer licensed in the State of Tennessee, specifying each and every act or omission which the certifier contends constitutes a violation of the standard of care expected of an engineer performing professional services under similar circumstances. Such certificate shall be provided to BURCH thirty (30) days prior to the presentation of any such claim or the institution of any arbitration or judicial proceeding.

15. TERMINATION OF SERVICES

Either party shall have the right to terminate this agreement provided three (3) days written notice is given to the other party. In the event of termination by CLIENT for convenience, CLIENT shall be liable for payment to BURCH for all work performed, and expenses incurred,

up to and including the day of termination and fifteen percent (15%) of BURCH's remaining fee. It is understood and agreed that once BURCH commences Professional Services, only CLIENT or CLIENT's duly authorized representative shall have the authority to order the work stopped on its behalf and only by giving BURCH written notice. CLIENT may exercise the right to terminate only if it has made all payments due and owing to BURCH. It is further understood and agreed that, after a termination of the Agreement has been effected by CLIENT or its duly authorized representative in accordance with the notice referred to herein, CLIENT or its duly authorized representative may, within thirty (30) days of the notice to terminate, order work to resume on the Project, provided BURCH is given ten (10) days advance notice in writing as to when work shall resume. If CLIENT fails to resume the work as provided herein, BURCH shall have no obligation to resume the Professional Services at any time thereafter. BURCH shall not be obligated to resume services under the Agreement until CLIENT has paid all money previously due and owing by CLIENT and a restart fee equal to ten percent (10%) of the balance remaining to be paid under the Agreement. BURCH reserves the right to increase this restart fee if necessary, to cover the additional expenses generated by resuming the Professional Services.

16. WARRANTY OF AUTHORITY

The individual signing this contract warrants that he/she has authority to sign as, or on behalf of CLIENT for whom or for whose benefit BURCH's services are rendered. If such individual does not have such authority, he/she understands and agrees that he/she is personally responsible this Agreement in addition to any liability which CLIENT may have.

17. AMENDMENT AND WAIVER

This Agreement and all the terms herein may only be amended, deleted, or otherwise altered by a written document signed by BURCH and CLIENT. Only an officer of BURCH has authority to waive any matter or to amend the Agreement between BURCH and CLIENT. The failure of BURCH to enforce or act upon any right afforded it by this Agreement shall not be deemed a waiver of such right for future acts of a similar nature. If any term or part of this Agreement is held to be invalid by a court of competent jurisdiction, that term or part thereof shall be deemed deleted and the remainder of this Agreement shall continue in full force and effect and be binding upon the parties.

18. EXTENT OF AGREEMENT

These General Provisions, any exhibits attached hereto, and the Proposal to which the foregoing attach, set forth the entire understanding and agreement between the parties with respect to the subject matter contained therein and shall be binding and inure (except as otherwise provided herein) to the benefit of the parties and their respective successors and assigns. This Agreement supersedes all prior documents, agreements, and understandings between the parties with respect to the subject matter hereof.

19. CONTROLLING LAW

This Agreement is governed by laws of the State of Tennessee.

20. FORCE MAJEURE

BURCH shall not be considered in default in performance of its obligations hereunder if such performance is prevented or delayed by acts of God or government, labor disputes, failure or delay of transportation, subcontractors, or any other similar cause or causes beyond the reasonable control of BURCH. Time of performance of BURCH's obligations hereunder shall be extended by the period of time reasonably necessary to overcome the effects of such force majeure occurrences.

Item 4f

Amend Council Minutes – February 27, 2025 Regular Meeting



Memo

TO: MAYOR, COUNCIL and CITY MANAGER

FROM: CITY RECORDER

While researching an item from the minutes for February 27, 2025, I discovered an error. Under Item 8 Department Reports, during the discussion, I recorded that the referenced refurbished fire truck had been donated and, as you know, it was not. I reviewed the recording to trace the misunderstanding; however, the recording is quite poor and I cannot say with any assurance whether the term, “donated,” was used or not.

Regardless, I apologize for the error and seek to correct it. Since the minutes were approved by Council, they must therefore be amended by a majority vote of Council. I am resubmitting the minutes for approval – omitting the word, “donated.”

Thank you for your time and attention to this matter,

Christina Rivas
City Recorder

August 12, 2025



January 23, 2025 Regular Meeting

b. Financial Report – January 2025

c. Approve in Perpetuity the Dates for Events (unless changed by Council) – Specific Times Set By Staff:

- Fall Festival – First Saturday in Fall
- Wreath Ceremony/Tree Lighting – Sunday immediately following Thanksgiving
- Christmas Night Parade – Second Saturday in December

Vice Mayor William Tollett moved to adopt the Consent Agenda.

Councilman Chris Hendrix seconded the motion.

The **MOTION** passed 6-0.

7) MAYOR AND COUNCIL PRESENTATIONS

There were no presentations.

8) DEPARTMENT REPORTS

Mayor Leeman noted that the following reports were in the packet:

- City Recorder
- Finance Consultant’s Report
- Fire Department
- Parks Department
- Police Department

Fire Chief Jonathan Armstrong informed Council that the refurbishment of the fire truck had been completed and that the truck was retrieved, today. He reminded Council that the donated fire truck cost the City \$200,000 to refurbish and that the truck would ordinarily cost \$1M. Fire Chief Armstrong stated that the truck would be eligible for front line duty for ten years. He invited Council Members to tour the truck after the Council meeting.

9) CITY MANAGER REPORT

Mayor Leeman noted that the City Manager’s report was in the packet.

10) OLD BUSINESS

There was no Old Business.

11) NEW BUSINESS

- a. Motion to Approve or Deny the Hiring of Contract Labor to Oversee Park Needs Working Under the Direction of City Manager, Coordinating with Council and Park Board.**

**Minutes of the
City Council Regular Meeting
Eagleville City Hall, Eagleville, TN
Thursday, February 27, 2025 – 7:00 PM**

1) MAYORS WELCOME and CALL TO ORDER

Mayor Chad Leeman called the meeting to order at 7:00 p.m.

2) ROLL CALL

The roll was called by City Recorder Christina Rivas.

PRESENT:

Mayor Chad Leeman
Vice Mayor William Tollett
Councilman Jason Blair
Councilman Ryan Edwards
Councilman Brandon Emamalie
Councilman Chris Hendrix

ABSENT:

Councilman Craig Campbell

STAFF:

City Manager Hellyn Riggins
Police Chief David Breniser

City Recorder Christina Rivas
Fire Chief Jonathan Armstrong

GUESTS:

Donna Jordan Kim Storch Christopher Leavitt
Taze Lundy Rob Molchan

3) INVOCATION/PLEDGE OF ALLEGIANCE

Mayor Chad Leeman gave the Invocation.
Councilman Chris Hendrix led the Pledge of Allegiance.

4) ADOPTION OF THE AGENDA

Vice Mayor William Tollett moved to adopt the Agenda.
Councilman Chris Hendrix seconded the motion.
The **MOTION** passed 6-0.

5) CITIZENS' INPUT

There were no speakers.

6) ADOPTION OF THE CONSENT AGENDA

a. Approval of Minutes

January 23, 2025 Work Session

January 23, 2025 Regular Meeting

b. Financial Report – January 2025

c. Approve in Perpetuity the Dates for Events (unless changed by Council) – Specific Times Set By Staff:

- Fall Festival – First Saturday in Fall
- Wreath Ceremony/Tree Lighting – Sunday immediately following Thanksgiving
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Vice Mayor William Tollett moved to adopt the Consent Agenda.
Councilman Chris Hendrix seconded the motion.
The **MOTION** passed 6-0.

7) MAYOR AND COUNCIL PRESENTATIONS

There were no presentations.

8) DEPARTMENT REPORTS

Mayor Leeman noted that the following reports were in the packet:

- City Recorder
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Fire Chief Jonathan Armstrong informed Council that the refurbishment of the fire truck had been completed and that the truck was retrieved, today. He reminded Council that the fire truck cost the City \$200,000 to refurbish and that the truck would ordinarily cost \$1M. Fire Chief Armstrong stated that the truck would be eligible for front line duty for ten years. He invited Council Members to tour the truck after the Council meeting.

9) CITY MANAGER REPORT

Mayor Leeman noted that the City Manager’s report was in the packet.

10) OLD BUSINESS

There was no Old Business.

11) NEW BUSINESS

- a. Motion to Approve or Deny the Hiring of Contract Labor to Oversee Park Needs Working Under the Direction of City Manager, Coordinating with Council and Park Board.**

Vice Mayor Tollett moved to approve the item.
Council Member Jason Blair seconded the motion.
The **MOTION** passed 6-0.

b. Motion to Approve or Deny ORDINANCE 2025-002, AN ORDINANCE AMENDING ORDINANCE 2023-007 WHICH AMENDED ORDINANCE 2015-005 WHICH AMENDED ORDINANCE 2014-008 AMENDING RATES AND FEES FOR SANITARY SEWER SERVICE.

City Manager Hellyn Riggins requested that Council table this item in order to conduct more research.

Council Member Brandon Emamalie moved to table the item.
Vice Mayor Tollett seconded the motion.
The **MOTION** passed 6-0.

c. Motion to Approve or Deny Referral of Annexation Request of Moore Property, Parcel 120 02300, to Planning Commission for Review of Annexation Request, Plan of Service, and Ordinance 2025-001.

City Manager Hellyn Riggins addressed the applicant, noting that the Planning Commission meeting is scheduled for Monday, March 3, 2025.

Council Member Jason Blair moved to approve the item.
Vice Mayor Tollett seconded the motion.
The **MOTION** passed 6-0.

d. Acceptance of Donation of newly donated SCBA Decontamination Station (MEIKO) to the Eagleville Fire Department, with an Estimated Value of \$30,000.00.

Council Member Emamalie moved to approve the item.
Councilman Chris Hendrix seconded the motion.
The **MOTION** passed 6-0.

12) MAYOR'S AND COUNCIL'S CLOSING REMARKS

Vice Mayor Tollett noted that the Council Retreat was forthcoming on March 1, 2025.

13) ADJOURNMENT

Mayor Leeman confirmed there was no further business and adjourned the meeting at 7:07 p.m.

Approved by:

Mayor Chad Leeman

Submitted by:

Date minutes approved: _____

City Recorder Christina Rivas

Item 4g

Ordinance 2025-008 – Sewer Rates and Fees

ORDINANCE NO. 2025-008

DELETING ORDINANCES 2023-007, 2017-001, 2015-005, 2014-08 AND 2025-002, RATES AND FEES FOR SANITARY SEWER SERVICE AND REPLACING WITH ORDINANCE 2025-008, AMENDING MINIMUM BILLING

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EAGLEVILLE, AS FOLLOWS:

Section 1. Rates

(a) The rates for sanitary sewer service, computed monthly, are as follows:

	Water Meter Size (inch)				
	1" or less	1.5"	2"	3"	4" or more
Customer Charge (Minimum bill):	\$35.00	\$70.00	\$210.00	\$490.00	\$945.00
Each 1,000 gallons and portion thereof	\$8.25	\$8.25	\$8.25	\$8.25	\$8.25

- (b) Bills must be paid on or before the due date, otherwise a ten percent (10%) penalty will be added. Failure to receive a bill will not release the customer from his/her payment obligation.
- (c) A leak that is documented by the customer to the potable water supplier and is determined eligible for a leak credit may be eligible for a similar credit for the consumption portion of the sewer bill. Such adjustment(s) shall be considered by the City Manager according to policy.
- (d) If a meter fails to register properly, or if a meter is removed to be tested or repaired; the city shall render an estimated bill based on the best information available.
- (e) No flow shall run through the City’s STEP system without being billed according to usage.

Section 2. Billing

The following fees shall be charged for sanitary sewer service:

- Application/Connection Fee \$500.00
- Capacity Fee: (Residential) \$5000 per Single Family Residence
- Capacity Fee: (Comm/Indus) \$5000 per REU Usage Per REU Chart
- Capacity Evaluation Fee \$300.00 (as needed)

In determining capacity for Commercial and Industrial uses, the City Manager and if requested by the City Manager, the City Engineer will review and approve total daily flow rate as presented by applicant, which will then determine the Capacity Fee. Typical Wastewater Flow Rates Chart is attached and will be used as a guide (Attachment A).

Application, Capacity and Capacity Evaluation Fees shall be paid at the time of issuance of the Building Permit.

Section 3. Waivers, Exemptions, Reductions

- (a) **Full Rate Exemption:** The City recognizes that certain properties are unbuildable due to the size or use of the property. Such properties may be exempt from any sewer fees by the City Council on a case-by-case basis or categorically as may be deemed appropriate. With the right to waive or exempt certain properties or groups of properties also remains the right to reverse such decision if/when conditions change regarding development potential of such a property.
- (b) **Special Development Consideration:** The Council reserves the right to consider proposals and negotiate alternate arrangements relative to the capacity fee in considering special residential, commercial, or industrial developments, the terms of which shall be approved by resolution of the Council. In cases requiring a Sewer Development Agreement, fees established in such agreements shall supersede those listed herein where the two may conflict.
- (c) **Irrigation reduction:** A reduction may be applied where a customer has used water to irrigate, or in other outdoor applications not already described herein, where the water is not deposited into the STEP system. Such a reduction must be requested to the city in writing no more than 60-days following the use requested for reduction. Eligibility for a reduction will be determined in the following manner: water use must be more than two-times the winter month average (November through March), adjusted by removing the high and low months and adding 20%. Such a reduction may be applied for no more than twice in any given year.

Be it Ordained by the City of Eagleville, Tennessee that this Ordinance shall become effective on _____, in accordance with the Charter of the City of Eagleville, Tennessee, and the public welfare demanding it.

Approved and adopted by the City of Eagleville, Tennessee, Mayor and the Eagleville Councilmembers.

Date

APPROVED AS TO FORM:

Chad Leeman, Mayor Tennessee

Stephen Aymett, City Attorney

1st Reading _____

Attest: _____
Christina Rivas, City Recorder

2nd Reading _____

Attachment A
Typical Wastewater Flow Rates from Institutional Sources

<u>Facility</u>	<u>Unit</u>	<u>Flow, Gallons/Unit/Day</u>	
		<u>Range</u>	<u>Typical</u>
Assembly Hall	Seat	2-4	3
Hospital, Medical	Bed	125-240	165
	Employee	5-15	10
Hospital, Mental	Bed	75-140	100
	Employee	5-15	10
Prison	Inmate	80-150	120
	Employee	5-15	10
Rest Home	Resident	50-120	90
	Employee	5-15	10
School, day only			
With cafeteria, gym, showers	Student	15-30	25
With cafeteria only	Student	10-20	15
Without cafeteria, gym or showers	Student	5-17	11
School, boarding	Student	50-100	75

Typical Wastewater Flow Rates from Multi-Family and Commercial Sources

<u>Facility</u>	<u>Unit</u>	<u>Flow, Gallons/Unit/Day</u>	
		<u>Range</u>	<u>Typical</u>
Airport	Passenger	2-4	3
Apartment House	Person	40-60	50
Apartment, Resort	Person	50-70	60
Automobile Service Station	Vehicle Served	8-15	12
	Employee	9-15	13
Bar	Customer	1-5	3
	Employee	10-16	13
Boarding House	Person	25-60	40
Bowling Alley	Alley	150-250	200
Cabin –resort	Person	8-50	40
Cafeteria	Customer	1-3	2
	Employee	8-12	10

<u>Facility</u>	<u>Unit</u>	<u>Flow, Gallons/Unit/Day</u>	
		<u>Range</u>	<u>Typical</u>
Camps:			
Pioneer Type	Person	15-30	25
Children's, with toilet/bath	Person	35-50	45
Day, with meals	Person	10-20	15
Day, no meals	Person	10-15	13
Luxury, private bath	Person	75-100	90
Trailer Camp	Person	75-125	125
Campground Developed	Person	20-40	30
Cocktail Lounge	Seat	12-25	20
Coffee Shop	Customer	4-8	6
	Employee	8-12	10
Country Club	Guests on Site	60-130	100
	Employee	10-15	13
Department Store	Toilet Room	400-600	500
	Employee	8-15	10
Dining Hall	Meal Served	4-10	7
Dormitory/Bunkhouse	Person	20-50	40
Fairground	Visitor	1-2	2
Hotel	Guest	40-60	50
	Employee	8-13	10
Industrial Bldg. (Sanitary Only)	Employee	7-16	13
Laundromat (self-service)	Machine	450-650	550
	Wash	45-55	50
Office	Employee	7-16	13
Public Restroom	User	3-6	5
Public Park w/Flush Toilets	Visitor	5-10	8
Restaurant			
Conventional	Customer	8-10	9
Short Order/Drive Through	Customer	3-8	6
Bar/Cocktail Lounge	Customer	2-4	3
Shopping Center	Employee	7-13	10
	Parking Space	1-3	2

<u>Facility</u>	<u>Unit</u>	<u>Flow, Gallons/Unit/Day</u>	
		<u>Range</u>	<u>Typical</u>
Store, resort	Customer	1-4	3
	Employee	8-12	10
Swimming Pool	Customer	5-12	10
	Employee	8-12	10
Theater	Seat	2-4	3
Visitor Center	Visitor	4-8	5

Once a total daily flow rate is determined, it is to be converted into a Residential Equivalency Unit (REU) by dividing the total daily flow rate by 300 (1 REU equals 300 gallons per day).

The capacity fee will then be determined by multiplying the calculated REUs (or portion thereof) by the currently adopted capacity fee per REU.