

**Minutes of the
City Council Regular Meeting
Eagleville City Hall, Eagleville, TN
Tuesday, September 23, 2025**

1) MAYORS WELCOME and CALL TO ORDER

Mayor Chad Leeman called the meeting to order at 7:13 p.m.

2) ROLL CALL

The roll was called by City Recorder Christina Rivas.

PRESENT:

Mayor Chad Leeman
Vice Mayor William Tollett
Councilman Craig Campbell
Councilman Brandon Emamalie
Councilman Chris Hendrix

ABSENT:

Councilman Jason Blair
Councilman Ryan Edwards

STAFF:

City Manager Hellyn Riggins
City Recorder Christina Rivas
Police Chief David Breniser

Management Consultant Mike Walker
City Attorney Stephen Aymett

GUESTS:

Alan Brown Jami Averwater Derek Howard Jason Rowe

3) INVOCATION/PLEDGE OF ALLEGIANCE

Mayor Leeman gave the Invocation.
Council Member Chris Hendrix led the Pledge of Allegiance.

4) ADOPTION OF THE AGENDA

Vice Mayor William Tollett moved to adopt the Agenda.
Council Member Craig Campbell seconded the motion.
The **MOTION** passed 5-0.

5) CITIZENS' INPUT

There were no speakers.

6) ADOPTION OF THE CONSENT AGENDA

- a. Approval of Minutes:
- Work Session – August 12, 2025
 - Regular Meeting – August 26, 2025
- b. Financial Report – August 2025

Vice Mayor Tollett moved to adopt the Consent Agenda.
Council Member Brandon Emamalie seconded the motion.
The **MOTION** passed 5-0.

7) MAYOR AND COUNCIL PRESENTATIONS

There were no presentations.

8) DEPARTMENT REPORTS

City Recorder

Management/Financial Consultant's Report

Fire Department

Parks Department

Police Department

Mayor Leeman noted that the Department Reports were in the packet.

9) CITY MANAGER REPORT

It was noted that the City Manager's Report was in the packet.

10) OLD BUSINESS

- a. **Approve or Deny Resolution 2025-005 to fill the vacancy of City Judge with a term to expire January 2027 – naming the appointed judge(s).**

Vice Mayor Tollett moved to approve Resolution 2025-005 to appoint Derek Howard and Jami Averwater to fill the position of City Judge with the term expiring January 2027.

Council Member Emamalie seconded the motion.

The **MOTION** passed 5-0.

11) NEW BUSINESS

- a. **Approve or Deny Resolution 2025-006 To Create a Development Impact Fund in a Separate Financial Account.**

Vice Mayor Tollett moved to approve Resolution 2025-006.

Council Member Hendrix seconded the motion.

The **MOTION** passed 5-0.

- b. **Approve or Deny Appointment of John Pelham Curtis to represent the City of Eagleville on the Rutherford County Library Board.**

Vice Mayor Tollett moved to approve the appointment of John Pelham Curtis to the Rutherford County Library Board.

Council Member Hendrix seconded the motion.

Mayor Leeman noted that he was glad to have found a candidate, as the City has had difficulty finding someone to represent the community for some time. He stated that the item was added to the agenda unexpectedly, upon receipt of Mr. Curtis' application.

The **MOTION** passed 5-0.

12) MAYOR'S AND COUNCIL'S CLOSING REMARKS

Mayor Leeman stated that Staff has been working hard to prepare for the Fall Festival and that all 133 spaces for vendors have been filled.

City Manager Hellyn Riggins informed Council of the following items:

- A proposal for State Championship signs is in their packet and requested feedback in order to proceed.
- Military banners have been ordered and are expected by the end of October.
- Currently, the October Work Session is scheduled during Fall Break. Council was asked to submit their preference to the City Recorder, if they wished to move the date.

Vice Mayor Tollett requested an update from the City Engineer regarding the drainage issues and other items that have not been completed in the Eagle View subdivision. Ms. Riggins stated that she was trying to have the cable company install their lines prior to the final paving.

Vice Mayor Tollett congratulated the new City Judges and thanked them for their patience and cooperation.

Ms. Riggins informed Council that the Request for Bid Proposal for the paving of the New Town area and Cheatham Springs Road has been posted. Management Consultant Mike Walker noted that the deadline for submittals is October 14, 2025.

It was noted that this project did not include paving the lot next to City Hall.

Mr. Walker explained that the bid proposals will need to be considered at Council's Regular Meeting on October 23rd, in order to maintain the timeline required by the grant.

Police Chief David Breniser stated that the City will have four POST certified officers for the Fall Festival, as the City's two newest officers will graduate from the Police Academy on September 26 – the day before the festival. He noted that, as a result, the City was able to reduce the number of officers requested from the County from 6 to 4, for the event; thereby reducing the costs.

Council Member Emamalie thanked Chiefs Breniser and Armstrong for a successful Homecoming Parade.

13) ADJOURNMENT

Mayor Leeman confirmed there was no further business and adjourned the meeting at 7:28 p.m.

Approved by:



Mayor Chad Leeman

Submitted by:

Christina Rivas
City Recorder Christina Rivas

Date minutes approved: October 23, 2025