

**Minutes of the
Design Review Committee
Eagleville City Hall, Eagleville, TN
Monday, October 13, 2025 – 6:00 PM**

1. WELCOME

Chairman Derrick Lynch called the meeting to order at 6:01 p.m.

2. ROLL CALL / DETERMINATION OF QUORUM

The roll was called by City Clerk Katy Sanderson.

COMMITTEE MEMBERS

PRESENT:

Chairman Derrick Lynch
Secretary Dr. Rena Cron
Committee Member Christin Bryant
Committee Member Phillip Poynor

ABSENT:

Councilman Chris Hendrix

STAFF:

City Manager/Planner Hellyn Riggins

City Clerk Katy Sanderson

3. APPROVAL OF MINUTES

a. Approve or Deny Minutes of Design Review August 4, 2025

Secretary Dr. Rena Cron moved to approve the minutes from August 4, 2025.

Committee Member Christin Bryant seconded the motion.

The **MOTION** passed 4-0.

4. OLD BUSINESS

There was no old business.

5. NEW BUSINESS

a. Approve or Deny Recommendation to the Planning Commission for Renovations to Outside of Building Including Painting, Signage and Awnings, Crosslin Building Supply, 140 & 138 N. Main Street – Zoning C-1

City Manager Hellyn Riggins gave a brief summary of the plans.

- Both buildings will be whitewashed brick; please note the photos are AI generated so the actual buildings will not be quite as white
- The front and sides of each building will be painted, presenting more of a campus type look.
- There will be black powder coated metal awnings labeled Office and Showroom in white.
- The signage will remain the same size and in the same place but will be updated with black background and company logo.

Secretary Cron moved to send Renovations to Outside of Building Including Painting, Signage and Awnings, Crosslin Building Supply, 140 & 138 N. Main Street – Zoning C-1 to the Planning Commission.

Committee Member Bryant seconded the motion.

The **MOTION** passed 4-0.

b. Approve or Deny Recommendation to the Planning Commission for New Digital Sign at Eagleville Mini Storage - 309 S. Main Street – Zoning C-2

City Manager Hellyn Riggins explained the proposed sign.

- The current sign is a changeable copy sign which has been grandfathered in. A digital sign would be an improvement over the current look of the sign as well as be easier to work with.
- The new sign will sit in the same location and be the same size.
- Digital signs are approved for C-2.
- The sign would be allowed to commercially advertise the mini storage but no other business. It could be used to promote community events.
- The regulations for the sign will be given to the applicant.

Committee Member Bryant moved to send New Digital Sign at Eagleville Mini Storage – 309 S. Main Street – Zoning C-2 to the Planning Commission.

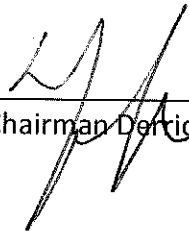
Secretary Cron seconded the motion.

The **MOTION** passed 4-0.

6. ADJOURNMENT

Chairman Lynch confirmed there was no further business and adjourned the meeting at 6:11 p.m.

Approval by:



Chairman Derrick Lynch

Submitted by:



City Clerk Katy Sanderson

3/2/2026
Date minutes were approved